
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Karuk Dental Clinic**

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals**16-RFP-002**

For More Information: Fred Burcell, (530) 493-1600 ext. 2055, fburcell@karuk.us

Optional Walk-Through: Thursday, November 19th, 2015 at 10 a.m.

Location: 39051 Hwy 96, Orleans, CA

Proposal Deadline: November 23rd, 2015 no later than 5 p.m. (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work required for removal and install of carpet (1,080 square feet) in four offices and one waiting room and removal and install of 1,344 square feet of vinyl including a 4" base board. Work is to be completed at Department of Natural Resources (DNR) building located in Orleans, CA. **Work would take place in evenings and on weekends so DNR can continue to work normal office hours of 8 a.m.-5 p.m.**

Task One- Removal of Existing Carpet

Remove and discard 1,080 square feet of carpet. Building contains four offices and one waiting room with carpet.

Task Two-Install Carpet

Install carpet in four offices and waiting room.

Task Three- Removal of Existing Vinyl and Floor Preparation

Remove existing vinyl in kitchen area, bathroom and small hallway. Prepare floors for sheet vinyl.

Task Four-Install Vinyl Flooring and 4" Base Board

Install vinyl flooring and 4" base board in kitchen area, bathroom and hallway.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant work experience.
- 2) Contractor license, bonding, insurance.
- 3) A list of possible dates to install flooring, materials and work estimate with attached price page.
- 4) Names and telephone numbers of three client references.

Responses must be hand, mail, or email delivered by November 23rd, 2015 no later than 5 p.m. (Pacific Standard Time)

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.

Price Page for 16-RFP-002:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for each task:

- Task: _____
- Task: _____
- Task: _____
- Task: _____

List previous experience providing flooring services, list possible dates, material costs:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.