



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals

16-RFP-024

For More Information: Patricia Hobbs, LCSW Director Child and Family Services
(530) 841-3141 ext. 6304, phobbs@karuk.us

Proposal Deadline: Monday, April 11th, 2016 no later than 5 PM (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work from qualified professionals on Trauma Informed Care in Tribal Communities. The training will take place in tribal facilities located within the tribal communities of Happy Camp and Yreka in Siskiyou County, California.

Task One – Provision of an overview of Historical Trauma and the effect on treatment and the healing process for tribal community members to tribal employees.

Task Two – Provision of culturally competent assessment and treatment plan for tribal behavioral health, child welfare and other staff members working with tribal community members with a focus on trauma informed care.

Task Three – Provision of the use of traditional teachings and ways of healing in tribal community populations.

Responses to this Request for Proposals should include the following:

- 1) A resume and statement of qualifications, including relevant project history.
- 2) Provide a detailed and precise discussion, including examples and/or documentation of meeting each requirement outlined in this RFP.
- 3) A proposed approach and rationale for completion of the contract tasks described, including descriptions of similar work previously completed and the results/benefits achieved.
- 4) A lump sum price, with attached detailed price page. Compensation to the contractor shall be based on:
 - a. Service Fees – Payment will be made by the Karuk Tribe for time spent by the individual in performance of the Contract. This includes but is not limited to daily and hourly fees and/or rates for individuals as identified in the Contractor's proposal.
 - b. Direct Expenses – Payment will be made by the Karuk Tribe of direct expenses actually incurred by the Contractor in performance of the Contract. Direct expenses vary, depending on the nature of the proposed contract. Some typical examples of direct expenses are long distance telephone calls, faxes, postage, printing, reproducing training materials and specific travel.
5. Names and addresses of three references.

Responses must be hand, mail, or email delivered by Monday, April 11th, 2016 no later than 5 PM (Pacific Standard Time) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
PO Box 1016
Happy Camp, CA 96039
(530) 493-1600 ext. 2017
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

Price Page for 16-RFP-024:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for each task:

- Task One: _____
- Task Two: _____
- Task Three: _____

List up to three references with phone numbers below:

1) _____

2) _____

3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

Price Page for 16-RFP-024:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Lump sum amount requested to be compensated for: _____

Provide hourly rates:

Provide travel expense rates:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.