
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposals**17-RFP-005**

For More Information: Fred Burcell, 530-493-1600 ext. 2055, fburcell@karuk.us
For More Information: Joshua Stanshaw, Project Manager 530-643-9735 jstanshaw@karuk.us
Proposal Deadline Extended: Monday, December 12, 2016 no later than 5:00 PM (PST)

The Karuk Tribe requests proposals to provide planning, pre-construction, and construction services for HVAC equipment at the Karuk Community Health Clinic in Yreka, located at 1519 S. Oregon St. Yreka, CA 96097.

Task One – Design HVAC System to Meet Building Needs

The HVAC system to be designed and installed needs to adequately heat and cool the medical and dental offices housed in the facility. The design should also meet applicable regulations for medical facilities. Specific building information will be made available during the mandatory on site pre-proposal meeting.

Task Two – Demolition and Installation of HVAC Systems

The selected design-build contractor shall be required to provide all services related to project design, site coordination, demolition, removal, and installation of protective barriers, wall demolition and repair, etc. in addition to the installation of mechanical systems. All construction/demolition work will take place after hours/weekends as to not disrupt operations of the facility.

A pre-proposal meeting will be held on November 16, 2016 at 11 AM on the job site at 1519 S. Oregon St. in Yreka. **Attendance at this meeting is mandatory in order to submit a proposal.**

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price page.
- 4) A time-line of work that includes estimates for procurement of materials, start date, and end date.
- 5) Names and telephone numbers of three client references.
- 6) Please fill out and attach a TERO Compliance Plan to your proposal. The TERO Compliance Plan may be downloaded here:
http://www.karuk.us/images/docs/tero/TERO_Compliance_Plan_for_Bidders_-_10222013.pdf

Responses must be hand, mail, or email delivered by Monday, December 12th, 2016 no later than 5:00 PM (PST) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

Price Page for 17-RFP-005

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____

Amount requested to be compensated for each:

All materials for the project: _____

All labor for the project: _____

Travel expenses for the project: _____

Total proposal cost: _____

List up to three references with phone numbers below:

1) _____

2) _____

3) _____

Other Comments:

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All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.