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**Requests for Proposals**  
**24-RFP-062**

**For More Information:** Robert Perez, (530) 493-1600 ext. 2055 or rperez@karuk.us  
**Proposal Deadline:** Friday, September 27<sup>th</sup>, 2024, by 4:00 p.m. PST  
**Sight Visit:** Recommended but **NOT** Mandatory, Contact Robert Perez to Schedule.

The Karuk Tribe is seeking Architectural, Engineering, and Design services, construction cost estimates, plans, and other documents for the renovation of the Frontier Building. The Design will consist of renovating three stories. First story, two bathrooms, Emergency Operations Center, and commercial kitchen. Second-story, barracks-style housing, including laundry area. Third story, common area with remodeled kitchen, including two offices. Heating and cooling are to be included, and appropriate entry and exit are to be designed for each floor, with security systems. Upgrades to plumbing and electrical systems shall be a part of the project. The property is not located on tribal trust land and county permitting is required. The Frontier is located at 64118 Second Avenue in the community of Happy Camp, Siskiyou County, California.

**Task One**

Perform walk-throughs of existing facilities, participate in design meetings, draw up blueprints and any other documents necessary for the building complex, and prepare cost estimates for grant proposal and future construction. This project is not located on Karuk Tribal Trust land, so County permitting process is required.

**Task Two**

Develop construction cost estimates for the total renovation of the proposed project.

**Task Three**

Develop design and engineering plans and any other documents necessary for the renovation of the complex. This project will be located on Karuk Tribal Trust land, so there will be no permitting process. The Karuk Tribe is held to the **International Code Council**.

Responses to this Request for Proposals must include the following:

(1) A statement of qualifications, including number of years working for or performing consultant services for Tribal governments with a description of services provided.

(2) A proposed approach and rationale for completion of the Scope of Work, including descriptions of similar work previously completed and the results/ benefits achieved.

(3) Timeline for completion of work.

(4) Itemized bid price for labor and expenses.

(5) Names and telephone numbers of three clients' references.

**Responses must be hand, mail, or email delivered by Friday, September 27<sup>th</sup>, 2024 by 4:00 p.m. (PST) to:**

Emma Lee Perez  
Karuk Tribe Administration Office  
64236 Second Avenue,  
PO Box 1016  
Happy Camp, CA 96039  
Faxes will not be accepted  
Emails will be accepted at: [rfpresponse@karuk.us](mailto:rfpresponse@karuk.us)

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.