
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Karuk Dental Clinic**

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals**16-RFP-019**

For More Information: Bill Tripp, 530-627-3446, btripp@karuk.us.

Proposal Deadline: Monday, March 28, 2016 no later than C.O.B. 5:00pm (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work required for the Karuk Climate Vulnerability Assessment Media Contract for work to be completed from April 1, 2016 until September 30, 2016.

Providing Media Support

To provide media support as a point of contact to the Karuk Tribe's Department of Natural Resources Climate Vulnerability Assessment Study. The study is one year long and will end September 30, 2016. A media contractor is needed to provide photo, video, interview footage into the assessment. This will require research and knowledge of relevant photos, videos, links to video, quotes from interviews and proper bibliography credits.

Please note the following: upon contract award, the Contractor will sign the Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe: Research, Publication and Recordings that give all copyrights to lessons developed under this contract to the Karuk Tribe. Upon formal request and approval by the Karuk Resources Advisory Board, rights may also be shared with the contractor. A copy of this may be requested from the Karuk Department of Natural Resources (DNR) and is available to view here.

http://www.karuk.us/images/docs/forms/Protocol_with_Agreement_for_Intellectual_Property_Rights_of_the_Karuk_Tribe.pdf

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant media, project history. Include examples of photo, film, and media documentation.
- 2) A proposed approach and rationale for completion of the task described above, including descriptions of similar work previously completed and the results/benefits achieved within the 6 month period.
- 3) A lump sum price, with attached price page. State hourly rate and hours to be committed. Names and telephone numbers of three client references.
- 4) Knowledge of Karuk Tribal History, Department of Natural Resources Food Security program, Karuk tribal traditional foods and cultural use species, Karuk Tribal program infrastructure and Tribal management and sovereign authority issues.

Responses must be hand, mail, or email delivered by Monday, March 28, 2016 no later than C.O.B. 5:00pm (Pacific Standard Time) to:

Emma Lee Perez, Contract Compliance
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

Price Page for 16-RFP-019:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for TASK:

- Task: _____

List previous experience providing services below:

List up to three references with phone numbers below:

1) _____

2) _____

3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

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If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).