
Karuk Community Health Clinic

64236 Second Avenue
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Happy Camp, CA 96039
Phone: (530) 493-5257
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Karuk Tribe

**Karuk Dental Clinic**

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
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Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals**16-RFP-005**

For More Information: Carlotta Whitecrane, (530) 627-3446 ext. 3014, cwhitecrane@karuk.us

Proposal Deadline: October 30th, 2015 no later than 5 p.m. (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work required for Karuk Environmental Education Specialist (EES). This is a grant funded opportunity for qualified vendors to promote, implement and further develop Nanu'ávaha K-12 Native Food System Curriculum (**Nanu'ávaha**) in the schools located within the Karuk Ancestral Territory and homelands. Contractor will coordinate activities with the Environmental Administrative Specialist, as well as schedule lesson implementation with administrative staff of local schools from November, 2015 to October, 2016. In addition, the EES will develop a minimum of three lessons for **Nanu'avaha**.

Please note the following: upon contract award, the Contractor will sign the *Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe*: Research, Publication and Recordings that give all copyrights to lessons developed under this contract to the Karuk Tribe. Upon formal request and approval by the Karuk Resources Advisory Board, rights may also be shared with the contractor. A copy of this may be requested from the Karuk Department of Natural Resources (DNR) and is available to view on <http://www.karuk.us/index.php/personnel/personnel-forms>.

EEA is required to submit to and successfully pass a tribally approved criminal background check.

Task One - Planning and Coordination

EES will coordinate with local teachers, educators and watershed education programs to expand upon the Karuk **Nanu'ávaha** curriculum to generate needed content for lessons in environmental education. This includes inventory and assessment of existing lesson plans, as well as familiarization with Karuk Traditional Ecological Knowledge (TEK), found in such documents as the Karuk Tribe's Eco-Cultural Resources Management Plan (Karuk Tribe 2010 – available on Tribal website). In addition, EES will coordinate with Tribal Fisheries Division, Karuk traditional fisherman, local watershed restoration councils, and federal/state agencies to participate in informative activities taking place during the annual salmon runs.

Task Two- Karuk Salmon Survey Curriculum Development

With guidance from the DNR Food Security Project Coordinator, the EES will incorporate existing environmental education lesson materials and learned knowledge and skills from Task One into a minimum of three lessons for grades 6-8 for the **Nanu'ávaha** curriculum. These lessons will focus on Native salmon species, their life-cycles, and the effects of changing environmental conditions on these species, balancing Karuk TEK with Western Science, and imparting both historical tribal practices and current restoration efforts. Draft lesson will be submitted in electronic form by June 30, 2016 for review, and final lessons submitted by July 31, 2016 to Food Security Project Coordinator. Completed lesson will align with English Language Arts (ELA) Common Core Standards and be relatively easy for non-tribal teachers to implement.

Task Three- Karuk Nanu'avaha Lesson Implementation

EES will coordinate with local teachers and administrative staff to implement a minimum total of 60 lessons in schools located within the Karuk Ancestral Territory and homelands. Ideally, a minimum of 15 Nanu'avaha K-8 grade lessons will be given throughout the school year at each of the five local schools supporting the **Nanu'avaha** curriculum: Orleans, Somes Bar, Happy Camp and Forks of Salmon. Should there be fewer lessons at any given school due to scheduling difficulties, EEA will coordinate with Jackson and Evergreen Elementary Schools in Yreka, Seiad Elementary and alternative schools located within the Karuk Ancestral Territory and homelands to implement lessons.

Estimated hours for all three tasks not to exceed 700 hours. Please factor in mileage at 0.575/mile and that travel will be within Karuk Ancestral Territory and Klamath Basin Watershed. It is imperative that EEA establishes and maintains strong professional relationships with schools, tribal staff, and the local community.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including understanding common core standards, English language/arts and curriculum development. Common historical knowledge of Karuk Tribe.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price page. Specify an hourly wage rate. Names and telephone numbers of three client references.

Responses must be hand, mail, or email delivered by Friday, October 30, 2015 no later than 5 p.m. (Pacific Standard Time) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.

Price Page for 16-RFP-005

Proposal Submitted by Name: _____

Phone: _____ **E-mail:** _____

Amount requested to be compensated for each task:

- Task 1: _____
- Task 2: _____
- Task 3: _____

Please attach resume, three references with phone numbers, and any additional training, certifications, and/or credentials.

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

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