
Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
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Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Vacancy Announcement

Title: Mental Health Intern/ Practicum

Reports To: Karuk Human Services Director or Designee

Location: Happy Camp, Orleans, Yreka

Assigned Office Location: Pending acceptance; either Happy Camp or Yreka; PAN to identify

Salary: \$20.00 to 28.00/ per hour DOE

Classification: Full or Part-Time, Non-Exempt, Non-Entry Level

Summary: The Mental Health Intern will, under supervision of a Licensed Mental Health Professional, provide services to children and/or adults. Completes biopsychosocial assessments, treatment plans and provides culturally appropriate treatment interventions. Must be currently active in gaining a master's degree in the field of psychology or social work in an accredited University (practicum course). Intern will communicate verbally and in writing with referral sources, other team members, and treatment reviewers to promote and coordinate treatment in a culturally sensitive manner; participate in practice development activities; work closely with the licensed clinical staff ensuring the quality of clinical services is maintained to clients.

Application Deadline: July 8, 2024 by 5:00 pm

Applications are available at all Tribal Offices or on the Internet at www.karuk.us. The Karuk Tribe's (TERO) Preference and Drug & Alcohol Policy apply.

If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: www.karuk.us or by contacting the Human Resources Department, Telephone (530) 493-1600 ext. 2043, Fax: (855) 437-7888, Email: Humanresources@karuk.us

POSITION DESCRIPTION

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Responsibilities:

1. Under the direction of a Licensed Mental Health Professional, Intern provides effective outpatient counseling to child and/or adult clients through individual and group mental health methods.
2. Conducts comprehensive biopsychosocial assessments and develops mutually agreed upon treatment goals and clinical interventions
3. Prepares clear, concise and comprehensive electronic case work records that meet the Karuk Health and Human Services (KH&HS) policies
4. Be able to manage a caseload; retains personal objectivity while empathetically dealing with problems of others; delivers crisis interventions as needed.
5. Develops and maintains cooperative relationships with KH&HS personnel, members of other professional disciplines, coworkers. local/county/tribal social service agencies, and local schools.
6. Participates in weekly supervision, case conferences and consultation with Clinical Supervisor or qualified designee regarding performance and to review cases and recommended service plans and case management options.
7. Provides for and provides access for alternative Mental Health and Substance Use Disorder treatment i.e., traditional practices.

8. Routine duties will include providing behavioral health services in an office setting within the Karuk Tribe's Service Areas.
9. Experience and knowledge of or willingness to learn tele behavioral health services.
10. Available for local and out of area travel as required for job related training.
11. Attends all required meetings and functions.
12. Will consult with supervisors and staff as needed and shall be polite and maintain a priority system in accepting other position related job duties as assigned.
13. Work hours may be modified to support mental health clinics that extend prior to or after normal working hours, including weekends. It is expected not to exceed 5% of the total hours worked annually.

Qualifications:

1. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.
2. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.
3. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Demonstrates the ability to understand and follow oral and written instructions.
6. Ability to provide care to clients with diverse values, beliefs and behaviors, including tailoring delivery to meet clients' social, cultural, and linguistic needs.
7. Awareness of the potential impact of their own attitudes and behaviors on work.

Requirements:

1. Must be in pursuit of fulfilling all of the requirements for the master's degree or doctorate degree in social work, counseling or psychology in a fully accredited graduate program, and
2. Actively seeking to complete all the requirements for the master's degree or doctorate in a graduate program that included a practicum or internship, and
3. Complete the necessary steps for a practicum agreement between the Karuk tribe and the University of attendance.
4. Must obtain, when master's degree is completed, their registration with the California Board of Behavioral Sciences and be working towards obtaining licensure as a Licensed Clinical Social

Worker, Marriage and Family Therapist, Licensed Professional Clinical Counselor or the California Board of Psychology as a Registered Psychologist within 90 days of hire.

5. Must have current Cardio Pulmonary Resuscitation (CPR) certification or the ability to become certified within 30-days of hire.
6. Must possess valid driver's license, have a good driving record, and be insurable by the Karuk Tribe's insurance carriers.
7. Must adhere to the Tribe's confidentiality policy and Health Information Portability and Protection Act (HIPAA) policies.
8. Must adhere to professional standards and code of ethics.
9. Must have a positive mental attitude and be able to deal with stressful and unpleasant situations without losing composure and objectivity.
10. Must be able to provide documentation of immunity to measles or become immunized with the recommended vaccine and Hepatitis B vaccine.
11. Must be tested for Tuberculosis (TB) upon hire, must have an employee physical and must immunize for influenza annually.
12. Must successfully pass a pre-employment drug screening test.
13. Must adhere to an investigation of character as required by the Indian Child Protection and Family Violence Prevention Act (ICP/FVPA). The minimum standards require an investigation that shall include: a check of fingerprint files of the Federal Bureau of Investigation (F.B.I.) and written inquiries to appropriate local law enforcement agencies.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

Veteran's Preference: It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

Committee Approved: June 24, 2024

Employee's Signature: _____

Date: _____