
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Vacancy Announcement

Title: Natural Resources Technician II / Fuels

Reports To: Engine Boss/Crew Boss (CRWB)/ (ENGB) or designee

Assigned Office

Location: Karuk Department of Natural Resources, Orleans, Happy Camp or Yreka as assigned

Classifications: Nonexempt, Full-Time, Regular

Salary: \$21.54-\$27.13per hour/DOE

Summary: The Natural Resources Fuels Technician II – is a lower mid-level position and will receive direct supervision from the Engine Boss/Captain (CRWB)/ (ENGB). This position will assist the Karuk Tribe Department of Natural Resources Integrated Wildland Fire Management Program staff (DNR) to perform tasks related to Fuels projects. Tasks may vary depending on funding secured. Position may serve in the capacity of Natural Resources Technician II, and Cultural Resource Technician II (when qualified) as long as supervisory span of control and efficiency of operations can be maintained. This position is dependent on support funding and will require acquisition of continued, additional, and subsequent funding after funding has expired.

Application Deadline: March 31, 2025 by 5:00 PM

Applications are available at all Tribal Offices or on the Internet at www.karuk.us. The Karuk Tribe's TERO Preference and Drug and Alcohol Policy apply. If selected, applicants must Successfully pass a drug screening and be willing to submit to a criminal background check.

Job Descriptions are available online at: www.karuk.us or by contacting the Human Resources Department at: Telephone: (530) 493-1600 ext. 2043 or ext. 7034, Fax: (855) 437-7888, or Email at humanresources@karuk.us

Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

POSITION DESCRIPTION

Title: Natural Resources Technician II / Fuels

Reports To: Engine Boss/Crew Boss (CRWB)/ (ENGB) or designee

Assigned Office

Location: Karuk Department of Natural Resources, Orleans, Happy Camp or Yreka as assigned

Classifications: Nonexempt, Full-Time, Regular

Salary: \$21.54-\$27.13per hour/DOE

Summary: The Natural Resources Fuels Technician II – is a lower mid-level position and will receive direct supervision from the Engine Boss/Captain (CRWB)/ (ENGB). This position will assist the Karuk Tribe Department of Natural Resources Integrated Wildland Fire Management Program staff (DNR) to perform tasks related to Fuels projects. Tasks may vary depending on funding secured. Position may serve in the capacity of Natural Resources Technician II, and Cultural Resource Technician II (when qualified) as long as supervisory span of control and efficiency of operations can be maintained. This position is dependent on support funding and will require acquisition of continued, additional, and subsequent funding after funding has expired.

Responsibilities:

1. Coordinates, oversees, and implements the maintenance of all fuels related equipment as assigned.
2. Coordinates, oversees, and implements in unit prep, flagging, cutting line, chainsaw operations, pile construction and burning as assigned.
3. Maintains assigned equipment such as Personal Protective Equipment (PPE), chainsaws, and tools in good condition and working order, and report defective equipment to supervisor immediately.
4. Attends training sessions needed to meet position requirements for fire response.
5. Attends and complete assigned training courses.
6. Works cooperatively with Natural Resources staff, other tribes, agencies, partner organizations and the public.
7. Maintains professional conduct throughout all work assignments.

8. Communicates with supervisor, receive orders and implement assignments as directed.
9. Works closely with fellow crewmembers to exceed expectations in relation to work quality, quantity and the appropriate code of conduct.
10. Must be willing to travel on work assignments, this includes driving during the course of work as licensed and insurable.
11. Completes and signs all appropriate documents and timecards in an accurate & timely manner.
12. Assists with activities within the scope of the department's mission as directed.
13. Remains available for emergency response assignments.
14. Shall be polite and accept other position related job duties as assigned.

Qualifications:

1. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.
2. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.
3. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Demonstrates the ability to understand and follow oral and written instructions.
5. Demonstrates the ability to make sound and independent judgements in a potentially stressful environment.
6. Must Complete Pack test at the arduous level within 30 days of scheduled Physical. The pack test consists of completing a 3 mile walk with 45lbs in 45 minutes or less annually as a condition of continued employment.

Requirements:

1. Education and/or experience
 - a. High school diploma or equivalent; or an equivalent combination of education and related experience will be considered for all grades. Equivalencies based on 2:1 ratio, , 2 years of experience equals 1 year of education.
2. Required Training: L-280, S-290, S-211, IS-800, S-212, S131
3. Required Training: S-130, L-180, S-190, I-100, IS-700,
4. Must have a completed task book as a Fire Fighter Type 1 and at least 1 of the following classifications: FAL2, FEMO, ICT5 or HECM
5. Must have the ability to work long hours for extended periods away from home.
6. Must have ability to coordinate reliable method of transportation and arrive at work in a timely manner.

7. Must be responsible for using safe work practices, for following directives, guidelines, and procedures, and for maintaining a safe and secure work environment.
8. Must be effective, efficient, productive, and timely regarding coordinating teams and/or delegating tasks & producing multiple and measurable outcomes while working in a remote environment.
9. Must successfully pass a pre-employment drug-screening test and be willing to submit to a criminal background check.
10. Must possess valid California driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
11. Must adhere to the policies and procedures of the Karuk Tribe.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal preference will be observed in hiring.

Veteran's Preference: It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

Committee Approved: March 13, 2025

Employee's Signature: _____