

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Qualifications

24-RFP-031

For More Information: David Arwood II, (530) 493-1440 ext. 6009, davidarwood2@karuk.us

Proposal Deadline: Monday, June 24th, 2024 no later than 5:00 pm (PST)

The Karuk Tribe TANF Program requests proposals for the following Scope of Work required for **Cultural Mentors** for the **2024 Imthatva (Sticks Game) Project** from June 19, 2024, through Sep 30, 2024, in Happy Camp, Yreka and Orleans. Areas of interest include (but are not limited to) sticks making, tossel making and coaching. Cultural Mentors will be responsible for the following:

- Must be at least 21 years of age.
- Will be responsible for the youth and must know their names and faces.
- May provide up to three practices per week.
- May be responsible for the transportation of youth to and from Sticks tournaments.
- Agree to the rule of three. No cultural mentor, Karuk staff person or volunteer may be alone with a single child where others cannot observe the cultural mentor, staff or volunteer.
- Will keep the assigned group of youth throughout the event or event activity, including time on the bus/van if necessary.
- Understand that sensitive information about a youth's abilities, relationships, or background must be kept confidential.
- Are required to have a background check completed before becoming a cultural mentor at the Tribe's expense.

Active Participation of 1 - 3 hours: \$100.00 Stipend

Active Participation of 4-6 hours: \$200.00 Stipend

Active Participation of one day (over 6 hours): \$400 Stipend

Responses should include the following:

- 1) Background information on the details and origin of knowledge.
- 2) Names and telephone numbers of three client references.

Responses can be hand, mail, fax, or email to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will be accepted at: (530) 493-5322
Emails will be accepted at: emmaleeperez@karuk.us

Qualifications Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Area of Cultural Knowledge (May list more than one):

List details of origin of knowledge/background information for Cultural activities below:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.