

Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposals**25-RFP-022**

For More Information: Charley Reed - creed@karuk.us 530-627-3446 ext 3029

Recommended Site Visit: to schedule site visits please contact Charley Reed

Proposal Deadline: May 30th, 2025 at 5:00 pm (Pacific Standard Time)

Constructing Community Smoke House in Orleans, CA and/or Happy Camp

Proposed Dates: Completed no later than August 11th, 2025

The Karuk Tribe requests proposals for constructing a community smoke house and mesh racks in Orleans and Happy Camp, CA. Contractors may choose to bid solely on the construction of the smokehouses or to include educational resources—such as material supply lists, step-by-step instructions, blueprints, and similar materials. Proposals that incorporate the educational component will be given preference. Additionally, priority will be given to bidders who are able to construct smokehouses at both project locations. Responsibilities include purchasing materials necessary for the construction, developing educational resources, coordinating with Food Sovereignty Staff for site visit(s), communicating dates for construction, and constructing the smoke house and mesh racks. The scope of work includes purchasing appropriate materials (redwood/cedar lumber, drying racks, roofing materials, nails, screws, hinges, etc.), developing education resources (materials needed, step-by-step process, blueprint), attending planning meetings with site supervisors and Food Sovereignty staff, preparing (cleaning debris, leveling the ground) in the identified location and constructing the Smoke House. *Important note: there is flexibility around build out dimensions that do not exceed 35-40 square feet*

Task

1. Plan, purchase, and construct a 6' by 6' smoke houses using traditional types of wood (redwood or cedar) plus a roof that is water resistant (steel, non-colored panels). Also including a locking door, 2 drying racks with food safe, stainless steel racks.
2. Develop an educational resource for future program/community use that include, supply material list, step-by-step how to build process, blue prints, and tips for beginner stage builders.

Required:

- Experience with construction
- Knowledge of Karuk traditional smoke houses
- Responsible for cleanup and disposing of scrap wood/materials in construction zone
- Work with Food Sovereignty staff regarding site visit, planning meetings and construction dates

Location

Department of Natural Resources, Dey-pay Memorial Garden, Orleans, California.
Karuk Tribal Administration Building, RV Park, Happy Camp, California.

Facilities

Contractor will not have access to any tribal facility except for on-site restrooms. The community room and kitchen may be checked out through the front office, if necessary.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant construction, familiarity with traditional smokehouse or build outs, and/or educational materials associated.
- 2) A lump sum price, with attached pricing/budget page. Line item charges and receipts will be required.
- 3) Names and telephone numbers of three client references.

Responses must be hand, mail, or email delivered by (Pacific Standard Time) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: rfpresponse@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

Price Page for 25-RFP-022:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for each task:

- Task 1: Plan, purchase, and construct a 6' by 6' smoke house(s), fit to size mesh racks _____
- Task 2: Develop an educational resource for future program/community use _____

Reminder: If opting to bid for both locations, include those additional expenses here.

List three reasons that make you excited to help with this project:

- 1) _____
- 2) _____
- 3) _____

How prepared do you feel to provide structurally sound construction and culturally appropriate materials to achieve this project?

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Price Page for 25-RFP-022:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Lump sum amount requested to be compensated: _____

Provide hourly rates:

Provide travel expense rates:

List up to three references with phone numbers below:

1) _____

2) _____

3) _____

Other Comments or Considerations:

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