
Karuk Community Health Clinic
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Happy Camp, CA 96039
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Karuk Dental Clinic
64236 Second Avenue
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Phone: (530) 493-2201
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Administrative Office
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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Judicial Advisory Committee Members Needed

Deadline: Open Until Filled

The Karuk Tribe is currently accepting **Applications for Consideration** from Tribal Members to serve on the Judicial Advisory Committee (KJAC). Please complete a **letter of intent** and the attached **application for consideration** detailing your experience and expertise and a letter(s) of recommendation, submit it to Karuk Human Resources Department for consideration.

The KJAC Committee was created for the following purposes: assist in ensuring the ethical operation of the Tribal Court, in order to uphold the honesty, honor and integrity of the Tribal Court, assist with strategic planning and outreach and education.

The Committee meets Quarterly at the Karuk Tribal Court Facility in Yreka. Meetings will rotate between Orleans, Happy Camp, and Yreka sites. Special meetings may also be held. Meeting location will be held virtually and in-person. Members are expected to travel as necessary to attend meetings, trainings, and conferences. Members are compensated with \$200.00 stipends for their time at meetings. Mileage is paid if the meeting location requires travel.

Eligibility:

In order to qualify for appointment to the Committee, a person must submit:

- (a) Proof of legal physical residency within a one hundred (100) road mile radius of the exterior boundaries of the Karuk lands. Proof shall consist of three (3) items of evidence equivalent to what candidates for the Tribal Council must submit pursuant to Chapter [4.05](#) KTC, Elections.
- (b) A statement of intent containing the reasons for wanting to serve on the Committee, judicial philosophy, other background as applicable to the position.
- (c) At least one (1) letter of recommendation stating that because of the esteem in which they hold the candidate, that the candidate should be appointed to one (1) of the positions on the Judicial Oversight Committee.

- ❖ A Candidate will be responsible for ensuring the ethical operation of the Tribal Court, in order to uphold the honesty, honor and integrity of the Tribal Court, thus no person shall serve on the Committee who would not qualify to serve on the Tribal Council. (KTC 4.05.110)

Requirements:

- 1.) Candidate must be a Karuk Tribal Member
- 2.) Must be 18 years old or older at the time of appointment.
- 3.) Must adhere to strict confidentiality requirements, and are required to sign a mandatory

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confidentiality declaration. Committee members are subject to the same standards of confidentiality as court personnel, social service workers and other professionals,

- 4.) Must adhere to conflict of interest policy of the Karuk Tribe.
- 5.) Must regularly attend in person and virtual meetings.

Duties include but are not limited to:

- Attend Meetings and participate in occasional phone votes.
- Provide recommendations to the Tribal Council pertaining to strategic planning, outreach and education and recommendations relevant to ensuring the ethical operation of the Tribal Court, in order to uphold the honesty, honor and integrity of the Tribal Court.
- Engage in further activities, trainings or meetings as determined by the Council.

The Karuk Tribe's Drug & Alcohol Policy apply. If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Applications will be accepted by Human Resource Dept. (Open until Filled)
Submit the attached Application for Consideration to Serve on the KJAC Committee.

Please direct questions to the Human Resources Director, Annelle Lerner at (530) 493-1600 ext. 2041, or Humanresources@karuk.us.

Mail to: Human Resources Department, P.O. Box 1016, Happy Camp, CA 96039 Fax to: (855) 437-7888, ATTN: Human Resources Director Email to: humanresources@karuk.us

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Application for Consideration to Serve on Tribal Committee/Board

This form is available to be used as an optional format for submitting background information about yourself and why you are interested in serving on the appropriate Committee/Board. You do not have to complete all of the questions; they are only intended as a way to get to know you better. Feel free to attach additional pages or a resume if you would like. A letter of recommendation will be required in the application for consideration. Yootva!

Name:		Roll Number:	
Address:			
Phone:			
Email:			
Committee/Board you are applying for:			

1) Please tell us more about yourself and describe why you are interested in participating on this committee or board.

2) What experience and educational background do you have that would contribute to your ability to serve on this committee/board? For example: community activities, employment, past service, etc.

3) Please describe your knowledge of the purpose for this committee/board.

4) What is your vision for this committee/board and what kinds of things would you like to see this group accomplish/achieve for the Karuk Tribe?

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5) What is your strongest asset that you will contribute to this committee/board?

6) Are you available to travel locally and out of state up to twice a year and attend both daytime and evening meetings?

7) What training would you be most interested in obtaining to help you become a stronger committee or board member?

8) If there were one thing you could change about the Tribe or its operations, what would that be?

9) Would you like to add anything else?

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