

**Karuk Tribe – Council Meeting  
September 28, 2023 – Meeting Minutes**

**Meeting called to order at 10am by Chairman Attebery**

**Present:**

Russell “Buster” Attebery, Chairman  
Kenneth “Binx” Brink, Vice-Chairman  
Arron “Troy” Hockaday, Member at Large  
Renee Stauffer, Member at Large  
Kristen King, Member at Large  
Jennifer Goodwin, Member at Large  
Elizabeth “Liz” Bentley, Member at Large

**Absent:**

Arch Super, Member at Large

**Prayer was completed by Troy Hockaday. Mission Statement read by Chairman Attebery.**

**Agenda:**

Binx Brink moved and Jennifer Goodwin seconded to approve the agenda with changes, 6 haa, 0 puuhara, 0 pupitihara.

**Consent Calendar:**

Binx asked what the travel for Head Start was and if there was a memo providing justification. That was not included in the travel request. Tamara Alexander is present to explain what the travel for Head Start is. Tamara noted that it is travel designed for behavior and to promote positive behaviors in the classroom for the children and how to address activity in a positive manner.

Troy Hockaday moved and Jennifer Goodwin seconded to approve the consent calendar, 4 haa, 0 puuhara, 2 pupitihara.

**Meeting minutes of August 24, 2023:**

Jennifer would like the correct spelling of mountain lion. Wupthukirar (Mountain Lion).

Binx Brink moved and Liz Bentley seconded to approve the meeting minutes of August 24, 2023, 3 haa, 0 puuhara, 3 pupitihara (Liz, Troy, Renee).

**Old Business:**

**Guests:**

**1) Anthony Ballard, Judicial:**

Anthony is present to review his report. He noted that October is National Domestic Violence Awareness month. He presented a resolution 23-R-161 authorizing proclamation declaring October as domestic violence awareness month. Anthony noted that Native Americans are 40% higher to be affected by domestic violence.

Troy Hockaday moved and Renee Stauffer seconded to approve resolution 23-R-161, 6 haa, 0 puuhara, 0 pupitihara.

**2) Phil Albers, Tribal Member:**

Phil is present to review his request to have a letter of support. Conrad Fisher owns old man river lodge with his family but this is also an ancestral site. There is a really strong working relationship with Conrad. Due to his age and relatives he wants to establish a legacy and a legal position that the land can be used for future generations. He has agreements with fisheries and wildlife, tribal paddle waters, etc. Conrad has found a grant opportunity that can work on planning which could fund this project and these concepts. The planning committee is comprised of Phil and others. The others have Tribal representatives from Yurok and Modoc. This could also be a model for other white land owners who can develop a trust and a legal process that can allow Tribal access and tribal program access. Josh noted that there is no tribal representative on this planning committee. Josh recommends including Scott Quinn when it comes to tribal trust. He would also like to include some DNR staff if it is needed. Scott asked if this is a conservation trust or land trust. Phil noted that it is unknown at this time, this step is a planning grant to assess which is the best course. Erin noted that a letter of support tends to have a copy of the actual grant application for reference. Troy noted that he has heard of this grant before and knows of other programs who have received this funding.

Josh noted that there are property owner issues and this is last minute. It would be good to include a Tribal representative to this group and provide additional information for review. Phil is open to that and agreed that this was last minute. He will provide additional information.

**Director Reports:**

**1) Bill Tripp, DNR Director:**

Bill is present to review his report. He has a few action items. He first provided information on the Biden report that was recently released. This report has been submitted to Congress and is under review. On October 25, 2023 there are meetings scheduled in DC. He would like to seek out of state travel October 22, 2023 through October 26, 2023 for the mitigation meeting.

Troy Hockaday moved and Renee Stauffer seconded to approve out of state travel for Bill Tripp, 6 haa, 0 puuhara, 0 pupitihara.

Binx thanked Bill for his hard work on the Biden Commission. Bill noted that it was shocking how many people at that high level do not understand Tribal sovereignty.

He then presented the consultation on White House Counsel with Native American Affairs. This letter was drafted by Colleen Rossier and is now drafted and ready for review and approval.

Troy Hockaday moved and Binx Brink seconded to approve the consultation request regarding Office of Native American Affairs, 5 haa, 0 puuhara, 1 pupitihara (Liz).

Analisa is present to discuss grant opportunities and the need for Ishpook leasing funds. Moved to closed session.

Binx Brink moved and Jennifer Goodwin seconded to approve Bill's report, 6 haa, 0 puuhara, 0 pupitihara.

Buster noted that he appreciates the work done on the consultation letter.

**2) April Attebury, Judicial:**

April is present in Yreka to review her report. She also expanded on the domestic violence awareness month declaration and the activity to provide outreach and education around these events.

Troy asked when the next KJAC Meeting is. April noted that it was scheduled last month and did not occur.

Troy Hockaday moved and Binx Brink seconded to approve April's report, 6 haa, 0 puuhara, 0 pupitihara.

**3) Erin Hillman, Director of Operations:**

Erin is present to review her report. She noted that there was no bid received on workforce housing project but Jack and Bobby are working on the RFP to clean up some errors prior to posting. All objectives with EDA have been met. Erin and Josh will be working with the grant writers on an additional EDA funding opportunity.

The next meeting is on Tuesday for construction if the Council would like to attend.

Buster then asked about the ARPA construction projects. Erin provided an overview of them. TNGF for capacity building was awarded.

Binx Brink moved and Renee Stauffer seconded to approve Erin's report, 6 haa, 0 puuhara, 0 pupitihara.

**4) Josh Saxon, ED:**

Josh is present to review his report. He is having a difficult time collaborating with the BIA for an additional 477 meeting. Staff celebration event is October 27, 2023. He is setting a meeting with the Yurok Tribe regarding KRBBI.

Emma Lee has a few action items. She first presented resolution 23-R-177 to HAF for language strategic planning.

Jennifer Goodwin moved and Binx Brink seconded to approve resolution 23-R-177, 6 haa, 0 puuhara, 0 pupitihara.

She then presented resolution 23-R-176 for the 23/24 LIHEAP proposal in an amount TBD by the funder. Jennifer noted that if the Tribe runs out of money then the membership can go through NCIDC as another source of services.

Troy Hockaday moved and Jennifer Goodwin seconded to approve resolution 23-R-176, 6 haa, 0 puuhara, 0 pupitihara.

Jennifer and Emma Lee will discuss scheduling a LIAP Meeting.

Binx Brink moved and Jennifer Goodwin seconded to approve Josh's report, 6 haa, 0 puuhara, 0 pupitihara.

**5) Jack Lantz, Director of Public Works:**

Jack is present to review his report. All departments under his supervision are very busy.

He then presented procurement for the Yreka community garden. This will purchase lumber for the community garden. The dirt will be placed and fencing installed and then build the boxes. He would also like to have a name for the garden. He would like to purchase all the plants for next year. He presented procurement for lumber from Meeks in the amount of \$22k.

Troy Hockaday moved and Binx Brink seconded to approve procurement with Meeks Lumber, 6 haa, 0 puuhara, 0 pupitihara.

He then presented a concept for the coverage for the Orleans Clinic and how that will be developed.

Troy asked about the tire shop and the new property in Happy Camp. That is still in the works.

There is a building in Yreka on Main Street for sale. The facility is 38k square feet. There is assessed value at a little over \$2 million. With evaluation this might be a location for a Clinic in Yreka.

Binx Brink moved and Renee Stauffer seconded to approve Jack's report, 6 haa, 0 puuhara, 0 pupitihara.

Jennifer asked about the Happy Camp Fire Department being on the board. Jennifer would like appoint Darrell Frost to the Board or attend meetings for a bit. She will provide that information as it's available.

**6) Sara Spence, KTHA ED:**

Sara is present in Happy Camp to review her report. She presented resolution 23-R-170 that will submit authorizations for OES grants.

Binx Brink moved and Jennifer Goodwin seconded to approve resolution 23-R-170, 6 haa, 0 puuhara, 0 pupitihara.

She also requested to submit a bulk mailing for the HIP program.

Troy Hockaday moved and Liz Bentley seconded to approve mailing HIP information to Tribal Member elders, 6 haa, 0 puuhara, 0 pupitihara.

She briefed that the Happy Camp exercise room is being worked on and equipment has been ordered. Her Assistant position will be filled in October. There are a few vacancies.

Environmental clearance has passed and work will happen next week on Second Avenue. The RV Park in Orleans is ready to move forward.

Binx Brink moved and Jennifer Goodwin seconded to approve Sara's report, 6 haa, 0 puuhara, 0 pupitihara.

**7) Dion Wood, TERO:**

Dion is present to review his report. He provided a copy of the ANA grant for Head Start language project.

Resolution 23-R-163 is the Office of Head Start grant proposal.

Binx Brink moved and Troy Hockaday seconded to approve resolution 23-R-163, 6 haa, 0 puuhara, 0 pupitihara.

Troy thanked Dion and his staff for the enjoyable time last weekend. The youth that attended was great and they all had a great time.

Head Start also had a letter of consultation request that was reviewed by James Davis.

Binx Brink moved and Renee Stauffer seconded to approve the request for consultation to ACF, 6 haa, 0 puuhara, 0 pupitihara.

TANF staff training was successful. They received a demonstration of the 477-task module. For NEW currently there are a few documents required, but if switching to the new module then it elevates the services that are provided.

This morning he received an email from the Feds noting that the funding request for the underwood project has been approved.

Jennifer asked about the TFAP. She noted that the income threshold is questionable and he noted that it will be updated.

Scott then presented 21-C-026 (3). It is an amendment for the consultants to do data collection.

Binx Brink moved and Liz Bentley seconded to approve modification (3) to contract 21-C-026, 6 haa, 0 puuhara, 0 pupitihara.

His next item is a request for Alora Sutcliffe to attend out of state travel October 19-21, 2023.

Troy Hockaday moved and Liz Bentley seconded to approve out of state travel for Alora Sutcliffe to Spokane WA., October 19-21, 2023, 6 haa, 0 puuhara, 0 pupitihara.

He would like to take 6 youth to motivation day at Cal Humboldt.

Troy Hockaday moved and Jennifer Goodwin seconded to approve a youth trip to motivation day at Cal Poly Humboldt, 6 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Renee Stauffer seconded to approve Dion's report, 6 haa, 0 puuhara, 0 pupitihara.

**8) Virginia Shamel, CFO:**

Ginny is present to review her report. She noted that she has been putting in a lot of budget changes. They will be entered into the system October 2, 2023. Both Controllers have been busy drawing down funding and will be ok with a potential government shutdown.

The KCDC employee tax credit is being worked on and will be submitted next week. The indirect cost proposal was signed and is finalized.

She has one action item. She has insurance renewals that she has been reviewing. She would like to renew the Tribes insurance with Tribal First.

Troy Hockaday moved and Binx Brink seconded to approve procurement and authorize agreement 23-A-155, 6 haa, 0 puuhara, 0 pupitihara.

The August financials were sent out and if there are questions then let her know. Preparations for the upcoming audit will be taking place.

Jennifer Goodwin moved and Liz Bentley seconded to approve Ginny's report, 6 haa, 0 puuhara, 0 pupitihara.

**9) Jim Davis, Self-Governance Director:**

Jim is present to review his report. He submitted a letter of endorsement for the Public Lands Commissioner of Washington. He presented multiple letters.

Troy Hockaday moved and Liz Bentley seconded to approve endorsement of Patrick DePoe for Public Lands Commissioner, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Liz Bentley seconded to approve a letter to the Speaker of the House McCarthy, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Liz Bentley seconded to approve a letter to Governor Newsome, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Liz Bentley seconded to approve a letter to the Scott River Watershed Council, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Liz Bentley seconded to approve a letter to Susan Gehr regarding COS, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Liz Bentley seconded to approve a letter of support regarding AB273, 6 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Renee Stauffer seconded to approve Jim's report, 6 haa, 0 puuhara, 0 pupitihara.

**Closed Session:**

Troy Hockaday moved and Binx Brink seconded to approve resolution 23-R-171, 5 haa, 0 puuhara, 1 pupitihara (Troy).

Jennifer Goodwin moved and Renee Stauffer seconded to approve resolution 23-R-172, 5 haa, 0 puuhara, 1 pupitihara (Troy).

Troy Hockaday moved and Jennifer Goodwin seconded to approve a COLA \$1 for Tribal employees FY24, 6 haa, 0 puuhara, 0 pupitihara.

Informational: Language Committee requests MOU, Coordinator position oversight or interview attendance, and to support strategic planning.

Binx Brink moved and Renee Stauffer seconded to approve resolution 23-R-148 authorizing 23-A-137, 6 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Jennifer Goodwin seconded to approve resolution 23-R-149 authorizing 23-A-139, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Binx Brink seconded to approve resolution 23-R-150 authorizing 23-A-140, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Kristen King seconded to approve resolution 23-R-169, 5 haa, 0 puuhara, 0 pupitihara (Binx chairing for the vote).

Binx Brink moved and Troy Hockaday seconded to approve LOS for Siskiyou Telephone grant with Self-Governance approval, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to release the KRBBBI easement process.

Troy Hockaday moved and Binx Brink seconded to approve procurement and authorize the purchase from Apex Underground Supply, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Renee Stauffer seconded to approve a trailer use agreement for one year and non-transferrable, 5 haa, 0 puuhara, 0 pupitihara.

Consensus: submit the form for certification regarding dam removal (RES).

Informational: Chairman will follow up with HHS CEO and Operations Manager to provide office layout for project so the construction team can evaluate costs vs need.

Binx Brink moved and Jennifer Goodwin seconded to deny the ARPA Tishaniik Farm project, all projects will stay on deadline with remaining balance going to the workforce housing project, 5 haa, 0 puuhara, 0 pupitihara

*Troy left the meeting at 3:58pm.*

Binx Brink moved and Jennifer Goodwin seconded to provide insurance with waivers for open gym volleyball and basketball in Orleans, waivers required, POC – Josh Saxon, 5 haa, 0 puuhara, 0 pupitihara.

Informational: Council Member Jennifer Goodwin requested communication on evaluations and following policy. Executive Secretary advised that the Council does their staff evaluations and should be including following that policy in those evaluations, each Supervisor and / or Manager should be evaluated in that as well by their Supervisors.

Informational: Council Member Jennifer Goodwin asked about the process for complaints at RRC. Those should be going to the Gaming Authority and a process for following up. Suggestion box, complaint process, etc.

Informational: KTHA employee has been driving the tribal vehicle after hours and attending events.

Informational: lunch with AIR was disappointing.

Jennifer Goodwin moved and Binx Brink seconded to pay for the \$640 to replace handwashing sink from discretionary, 5 haa, 0 puuhara, 0 pupitihara.

Jennifer Goodwin moved and Renee Stauffer seconded to pay for fab fee \$400, 5 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Jennifer Goodwin seconded to approve employee #JO to have one day of annual leave for work performance, attitude and ongoing work ethic, 5 haa, 0 puuhara, 0 pupitihara.

**Next Meeting Date: October 26, 2023 at 10am in Yreka CA.**

**Meeting adjourned at 4:45pm.**

**Respectfully Submitted,**

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**Russell Attebery, Chairman**

**Recording Secretary, Barbara Snider**