

**Karuk Tribe – Health Board Meeting  
October 12, 2023 – Meeting Minutes**

**Meeting called to order at 9:57am by Chairman**

**Present:**

Russell “Buster” Attebery, Chairman  
Kenneth “Binx” Brink, Vice-Chairman  
Kristen King, Member at Large  
Arron “Troy” Hockaday, Member at Large  
Renee Stauffer, Member at Large  
Jennifer Goodwin, Member at Large  
Arch Super, Member at Large

**Absent:**

Elizabeth “Liz” Bentley, Member at Large

**Arch Super provided a prayer and Chairman Attebery read the Mission Statement.**

**Agenda:**

Binx Brink moved and Jennifer Goodwin seconded to approve the agenda with changes, 6 haa, 0 puuhara, 0 pupitihara.

**Consent Calendar:**

Binx Brink moved and Jennifer Goodwin seconded to approve the consent calendar, 6 haa, 0 puuhara, 0 pupitihara.

**Minutes of September 14, 2023:**

Arch Super moved and Renee Stauffer seconded to approve the minutes of September 14, 2023, 5 haa, 0 puuhara, 1 pupitihara (Troy).

**Guests:**

**1) Rick (Quintan) Garcia,**

Rick is present to provide a presentation to the Tribal Council. He commends the Tribe on their advancements over the years, because he was in the area when he was young he knows how far they have come. He has been here on assignment for the fire. He was assigned to come onsite as an advisor. A member of the Squamish Tribe introduced resource advisors and back up others on learning what cultural resources and protection is. In the fire world, they have been doing this and include knowledge sharing from a cultural advisor perspective. When he was assigned here he was able to introduce assigned tasks and provide information. He was tied in with Troy Hockaday for fire information and observing and protecting tribal resources.

All the needs have been met and if there are issues then he would like the community to let him know. Analisa will be brought back in to observe and do some flagging and work at Dolittle. If anything, the Tribal Representative can babysit contractors and observe work. He will be updating maps prior to his leave. He brought suppression repair plans as informational for the Tribal Council.

Troy explained that a couple weeks ago there were some issues with REED’s and Troy informed Buster and Binx. It was his goal to ensure work was done up Pony Peak and Dolittle. With discussions he requested work to repair springs and creeks in Pony Peak and Dolittle. Rick used

his knowledge and his work with experience to ensure protections were put back into place and work toward repair work.

**2) Jack Lantz, Director of Public Works:**

Jack thanked the Council for recent training. He then presented a support letter to the USFS for Grayback Road (FS 48). The USFS is applying for \$25 million in funding.

Troy asked if this is coming from the \$25 thousand that was mentioned. Jack clarified that this is \$25 million and is to the NSFLTP. Troy noted that supporting the KNF right now because Rachel resigned and they need support. KNF has been working really well with the Tribe.

Arch commented that the support letter just gets us started. How would this affect other grants. When this is processed how would that work for the Tribe and other funding sources. Buster agrees, that when there is discussion then communication has to happen. Binx noted that there is a scope of work for Good Neighbor and this is a different scope of work.

Troy Hockaday moved and Binx Brink seconded to approve the LOS for the Grayback Road Projects to NSFLTP, 6 haa, 0 puuhara, 0 pupitihara.

His second item is to identify lactation room funding. Other sites are permitted and are allowing authorized space. All projects will be done in-house.

Arch Super moved and Renee Stauffer seconded to approve Jack to move forward with lactation room funding and identify appropriate locations, 6 haa, 0 puuhara, 0 pupitihara.

**3) Darrell Frost, Emergency Manager:**

Darrell is present to seek approval of procurement. So far, this last year the Tribe has been prepared for water issues. There was additional funding sought which is to purchase fresh water kiosks to install at sites. The machine is built in the United States. Machines are going to be stabilized. The filters will last for a year. Renee asked about vandalism. There are camera plans to be installed by the units which will provide security. Binx noted that Orleans has a permanent boil water notice. He believes that this will be a tourist program and they will quickly start filling their water bottles. Darrell can also note that it will only be operational during daylight hours.

Arch asked for the equipment to be caged and to ensure controlled services to be provided. Binx thanked Darrell Frost for his work and ongoing support for water.

Troy Hockaday moved and Jennifer Goodwin seconded to approve procurement and authorize the purchase of water units, 6 haa, 0 puuhara, 0 pupitihara.

Troy then also announced that he received an email from Loretta for water services and there should be more funding opportunities.

Darrell has one other item, which is an inquiry on Narcan. He filled out the proper application and received notification that the application was submitted. Every thirteen months the Tribe should get four cases through the Opioid Settlement agreement. Kristen asked for training on this. Darrell noted that yes, his CPR training includes Narcan training and a course on opioids. There is a stand alone training as well that can be done.

**Old Business:**

Arch asked Ryan about information sharing. He asked if there is some information sharing and “wow” factor for advertisement. Ryan noted that that information is not out yet. Rondi noted that Isabell Gomez was going to do this but she went back to school. Renee asked if anyone else can do this work. Binx would like to have additional information provided in the communities. Ryan noted that making posters is out of his skill set but they will review some marketing vendors to see if this can be picked up by someone.

### **Director Reports:**

#### **1) Ray Elliot, Health & Human Services:**

Ray is present to review his report. His department is operating smoothly. There are a lot of continuances with batterers intervention with the County. The men’s transitional house is getting full and he will know more in detail on different services for each client as it moves along.

Behavioral Health is on a wait list for clients. Arch asked about the wait list time. Ray noted that it is not exactly 30 days but it depends on discharges and the capacity of the CalOES grant. He believes it’s around a month and having communication on a bi-monthly basis to ensure intake is happening. Arch also asked if there is an emergency case for mental health then are they referred. Ray noted that first he would like to do intake or see them a few times.

Troy asked Ray to explain how the wait period time is especially when they are on drugs or alcohol. If people show up for services and get help, then how is it fair that it works like that. Ray noted that there are two different types of services. Drug & Alcohol is one category and they have an emergency intake. There is always a keen eye on clients needs.

There are some exciting items that are coming up. They pay for 1 day a week for psychotic medication management. There is a cost for that service and there is a very high waitlist for this and have been exploring the option to provide two days a week in services. Ryan would like to hire their own psychiatrist. They are exploring the option to hire the position.

Buster will work with Ray on a waitlist and document this data for TBIC. He would like to ensure the data committee has this information to ensure that the needs are being documented.

He also commented that the tribal settlement has a budget being developed and he briefed the Council on it. Cultural items are going to be provided. Transportation fees for treatment and costs. There are a lot of allocations going toward the good. Kristen asked if Ray offers a community Narcan training. He noted that yes, that is done six times a year. Buster also mentioned that Darrell Frost has been doing some of this work as well.

Binx Brink moved and Kristen King seconded to approve Ray’s report, 6 haa, 0 puuhara, 0 pupitihara.

#### **2) Tonia Begrin, Orleans Clinic Manager:**

Tonya is not present, report provided.

Arch Super moved and Renee Stauffer seconded to approve Tonia’s report, 5 haa, 0 puuhara, 1 pupitihara (Troy).

#### **3) Rondi Johnson, Health CEO:**

Rondi is present to review her report. She enjoyed her recent NAHRA training and she provided the synopsis of that training. She does not have her Third-Party balances, it has been requested but she has not received them to date. Rondi will get them but Arch advised that if she doesn't she needs to reach out to Buster and Binx.

A new Public Health Nurse has been hired. Cecilli was introduced and the Council welcomed her.

Renee Stauffer moved and Kristen King seconded to approve Rondi's report, 6 haa, 0 puuhara, 0 pupitihara.

**4) Jodi Henderson, Quality Management:**

Jodi is present to review her report. She has some policies for the batterers intervention approved but it was noted that they were already approved.

The only item that she has is policy 05-001-210. The OSV report has not been returned but she assumes everything is fine. CARE learning and ISSA training is all done for the year. Provider files are up to date. Gary Baily has been hired and it is working out well. She would like to send Robert and Tammy to an AAAHC training which she will bring back next month.

She thanked Rondi, Ryan and HHS staff for the work on bringing in two new clinics. It has been a long time coming and they will be moving into the buildings soon. They hope to have dental done the end of this month and medical in the second week of November.

Arch noted that the updates to policies are ongoing. What the HHS program would like to do is change the date on each section as opposed to each individual policy.

Arch thanked Jodi for all of the information that is being shared. Binx is looking for proactive diabetes prevention programs. Jodi noted that a new CHR and Bobbiesue are hired and can do the luncheons. Having a PHN will help and training for the CHR's to provide diabetic education.

Jennifer noted that Gary is a very good CHR. There are good reports being received. Susanna suggests using RN Alix for outreach and education. Buster asked how can Bobbiesue be supported for attendance at diabetic luncheons. Jodi reported that there was a meeting and they hope to have more time to assess. Buster suggests advertising this program beforehand next time to encourage more participation.

Renee would like to see and what she has been advocating for the past nine years, is one on one diabetic education. The client would be introduced by the physician or being referred, they need education and learn how to eat, cook, processing, etc. She would like one on one services. The diabetic luncheons are good but she doesn't know if they do a whole lot. Jodi noted that usually when people are diagnosed they talk about it and are referred to a RN for education.

Troy would like to have more group activities once a week, in the evening time, etc. These classes can be educational, dinner, or a breakfast, etc. This gets them together and learn from each other.

Jennifer asked for home visits and diabetic supplies. There needs to be ongoing education materials, equipment, and other supplies. Susana would like to have two different programs;

diabetics services or prevention. She noted that the youth, community, and others can learn from prevention.

Arch likes what is being reported and the budgets can be done. Binx noted that starting organic farms is important. Buster commented that there can't be a one stop shop but they need to work on how to make the opportunities meaningful. Jodi will get some staff together and brainstorm ideas.

Arch commented that the only way to make this happen is to track this old business. Arch noted that he himself has not been referred to a nutritionist. Troy is going to be asking the staff and Board Members to set a time limit for items to be accomplished since he will be doing that in all meetings now. The Board has let too many things go for too long, so setting time limits are important. Buster noted that it is very important to set deadlines.

Susanna also suggested to tie education into the department, YLC and get others involved.

Cecilli suggested having an RN in Yreka and HC to make a nurse visit schedule to provide onsite training.

There was discussion on the peer review policy. Renee asks if they follow it. Jodi reported that yes, they do.

Troy Hockaday moved and Kristen King seconded to approve policy 05-001-210, 6 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Jennifer Goodwin seconded to approve Jodi's report, 6 haa, 0 puuhara, 0 pupitihara.

**5) Susanna Greeno, Happy Camp Clinic Manager:**

Susanna is present to review her report. The visit count is low. The budgets will go up for supplies. Troy has some funding sources information. Indian Health Services has been providing funding but Rondi noted that there is grant funding for supplies.

The annual HHS staff meeting is coming up and the employee celebration is coming up.

It is breast cancer awareness month.

She is still working for moving in and planning to move to the new site in Happy Camp. She is planning to shut down for a week to move into the new clinic.

Arch Super moved and Binx brink seconded to approve Susanna's report, 6 haa, 0 puuhara, 0 pupitihara.

**6) Ryan Hammer, Operations Manager:**

Ryan is present to review his report. He updated his written report by notifying the Health Board that the Happy Camp Locum has decided not to return. They will start another search and also a permanent recruiter contract.

They have been having issues with EHR going down so they are communicating with Eric on transitioning from RPMS to another platform. It also will make the Tribe compatible with FMC and other sites.

Susanna asked if there is the opportunity to have an online registry or portal. Ryan noted that that is a part of the wish list.

Arch Super moved and Binx Brink seconded to approve Ryan's report, 6 haa, 0 puuhara, 0 pupitihara.

**7) Tonya Albers, RPMS Site Manager:**

Tonya is not present, report provided.

Troy Hockaday moved and Jennifer Goodwin seconded to approve Tonya's report, 6 haa, 0 puuhara, 0 pupitihara.

**8) Cindy Hayes, Yreka Clinic Manager:**

Cindy is present in Yreka to review her report. The Health Management Clerk has returned to work. The budget was noted as outdated.

Binx Brink moved and Renee Stauffer seconded to approve Cindy's report, 6 haa, 0 puuhara, 0 pupitihara.

**9) Dr. Lew, Dental Director:**

Dr. Lew is present to review her report in Yreka. Her report with Jolene noted that her project didn't happen previously, but she did another event and it was finished.

For the month of September there was 472 patient visits. This is the lowest number because half of the dental team was on travel/training. They made a little shy of \$3.8 million in the dental program.

Arch noted a joint staff meeting will likely shut down services. Dr. Lew commented that they don't happen often but they need to ensure that the dental clinics operate the same in all locations, so they meet face to face at least once a year or more.

Jennifer Goodwin moved and Binx Brink seconded to approve Dr. Lew's report, 6 haa, 0 puuhara, 0 pupitihara.

**10) Dr. Vasquez, Medical Director:**

Dr. Vasquez is not present, report provided.

Binx Brink moved and Jennifer Goodwin seconded to approve Dr. Vasquez's report, 6 haa, 0 puuhara, 0 pupitihara.

**11) Frankie Snider, Child & Welfare Services:**

Not present, no report.

**Closed Session:**

Council Caucus – no minutes recorded.

Renee Stauffer moved and Troy Hockaday seconded to approve the Newsletter and send to printing, 5 haa, 0 puuhara, 0 pupitihara (Jennifer absent for vote).

Renee Stauffer moved and Binx Brink seconded to approve the letter of opposition to SB 836, 6 haa, 0 puuhara, 0 pupitihara.

Risk Management: HRSA, Quality Management, and Accreditation staff noted that there was only 1 near miss in August, and 1 provider incident. That provider incident was a patient called the providers a vulgar name.

Arch Super moved and Kristen King seconded to approve resolution 23-R-181, 6 haa, 0 puuhara, 0 pupitihara.

Resolution 23-R-182 Binx Brink moved and Renee Stauffer seconded to approve resolution 23-R-182, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Arch Super seconded to approve agreement 24-A-003, 5 haa, 0 puuhara, 1 pupitihara (Troy).

Troy Hockaday moved and Kristen King seconded to approve \$300 for each community for Halloween goodies, 5 haa, 1 puuhara (Renee), 0 pupitihara.

Informational: Chairman Attebery asked about the follow up to request previous provider to sit on the Health Board. HHS CEO reported that the person has not gotten back regarding the phone call.

Informational: Council Member Jennifer Goodwin noted that there is no sufficient communication being provided in reports and regarding program operations. Additional information should be provided in monthly reports. Not all reports need to have visit counts; but operations, programs, outreach, prevention, quality management, etc.

Informational: Communication with the CFO should be happening prior to seeking approval of changes within that department.

*Buster left at 3:30pm. Binx assumed Chairperson.*

Renee Stauffer moved and Jennifer Goodwin seconded to approve the Management Team Agenda with changes, 5 haa, 0 puuhara, 0 pupitihara.

Jennifer Goodwin moved and Renee Stauffer seconded to approve use by employee #TA for a temporary trailer for one week to stay in while she covers teaching services, 5 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Jennifer Goodwin seconded to approve out of state travel for Troy Hockaday and Kristen King to Albuquerque NM, January 9-11, 2024, 5 haa, 0 puuhara, 0 pupitihara.

Informational: A reminder to HR to evaluate options of anonymous complaints that the Council receives.

Informational: TANF restructuring update was provided.

Informational: Onsite training was appreciated. Reviewing the persons who sign up and require others to attend should be done next round.

Troy Hockaday moved and Kristen King seconded to approve the opioid budget be presented to the Council prior to submission, 5 haa, 0 puuhara, 0 pupitihara.

Informational: Based on policy, if Council Members, Renee and Kristen stay in Yreka October 26, 2023 and it's cost effective, that will be allowable.

Informational: The Health CEO and HHS Operations Manager will be seated at the Health Board Meetings to provide support for the Health Program.

**Next Meeting:** November 2, 2023 at 10am in Happy Camp, CA.

Renee Stauffer moved and Kristen King seconded to adjourn at 4:36pm.

**Respectfully Submitted,**

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**Russell Attebery, Chairman**

**Kenneth Brink, Vice-Chairman**

**Recording Secretary, Barbara Snider**