

**Karuk Tribe – Council Meeting  
July 27, 2023 – Meeting Minutes**

**A) CALL MEETING TO ORDER- ROLL CALL**

Meeting called to order at 10:05 am  
by Buster Attebery

Present: Buster Attebery- present  
Kenneth Brink-present  
Arch Super- absent  
Liz Bentley-absent  
Renee Stauffer-present  
Kristen King- absent  
Jennifer Goodwin-present  
Troy Hockaday-present

**AA) PRAYER/KARUK TRIBE MISSION STATEMENT**

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

Troy says the prayer, and Buster reads the mission statement.

**CH) APPROVAL OF AGENDA**

**Additions: Guests: Jim Davis  
Jack Lantz**  
**Open: None**  
**Closed: 11:30 Troy Hockaday**  
**5. Scott Quinn**  
**6. Rachel Lyons**  
**7. Lulu Alexander**  
**8. Tamera Alexander**  
**9. Neva Gibbons**

**VOTE: to approve agenda with changes.**

Moved: Troy

Seconded: Jennifer

Haa: All  
Puuhara: None  
Pupitihara: None

**EE) CONSENT CALENDAR**

**Various Departments:**

**VOTE: To approve Consent Calendar**

Moved: Binx  
Seconded: Jennifer  
Haa: 3  
Puuhara: None  
Pupitihara: Renee

**F) APPROVAL OF MINUTES (June 2023)**

**VOTE: To approve minutes from June meeting in Orleans.**

Moved: Binx  
Seconded: Troy  
Haa: 1  
Puuhara: None  
Pupitihara: 3

**H) OLD BUSINESS (Five Minutes Each)**

**No old business. Troy states that he had something but it must not have been important.**

**1. Karuk Language- Lulu offers the word Utham- means garden.**

**G) GUESTS -Host Site Only (Ten Minutes Each)**

**1. Jim Davis**

Dr. Davis presents a letter to the Council addressed to Doug LaMalfa regarding the support of the extension for the work to continue on the progress act. However, COVID prevented them from continuing the work. The deadline has passed for the work to be done. We are seeking support from the Congressman for the extension of the work group.

Troy motions, Renee seconds. All in favor.

**2. Jack Lantz**

Jack presents a support letter for Cal Trans for a grant application to complete wildfire mitigation work in their right of way. Tree removal, brushing.  
Troy motions Renee seconds, All in favor.

*Barbara arrived.*

He also tells the Council that he has begun the process for a support letter for Army Corp of Engineers. A letter to the Army Corps of Engineers is present but it doesn't need action today. It is being presented as informational.

Troy Hockaday moved and Renee Stauffer seconded to approve a letter of support to Caltrans, 4 haa, 0 puuhara, 0 pupitihara.

### **Director Reports:**

#### **1) Bill Tripp, DNR Director:**

Bill is present in Orleans to provide his report. Alex is present with one action item. Alex is seeking approval of agreement 23-A-113 for monitoring with Caltrans District. With District 2, every project has to be approved as opposed the standard agreement.

Troy Hockaday moved and Binx Brink seconded to approve agreement 23-A-113, 4 haa, 0 puuhara, 0 pupitihara.

Troy then asked about an MOU with District 2. Alex noted that yes, but with District 1 there is an annual agreement. Troy asked that Jim Davis follow up on this annual agreement option for both Districts.

Bill then noted that there are no other action items. He did include that in his look ahead that there is a request from the ITC has moved on and they have asked that Bill fill in as the Chairperson of the ITC. This position has value in being at that table but it will be further discussed at the upcoming DNR Meeting.

Binx Brink moved and Troy Hockaday seconded to approve Bill's report, 4 haa, 0 puuhara, 0 pupitihara.

Buster thanked Bill for all his involvement and him looking after the Tribe. Issues with the Tribes sovereignty and appreciate Bill's work.

#### **2) April Attebury, Judicial Systems:**

April is present to provide her report. She wanted to update the lease agreement, 21-A-100 modification (1).

Troy Hockaday moved and Renee Stauffer seconded to approve modification (1) to agreement 21-A-100, 4 haa, 0 puuhara, 0 pupitihara.

Troy thanked April's staff from his family for all their work in getting his son into rehab. April noted that she is blessed to have a good staff.

She noted that looking forward, there was a call from DOI and there will be additional funding for the Tribal court.

Troy Hockaday moved and Jennifer Goodwin seconded to approve April's report, 4 haa, 0 puuhara, 0 pupitihara.

**3) Erin Hillman, Director of Operations:**

Erin is present to review her report. She first noted that there has been work on several projects. She has submitted an extension for the HRSA grant and there was a response that it was under review. She has developed and drafted the change orders on the project, but she is waiting on codes from Laura Olivas and Rondi Johnson to keep moving forward. The change orders are for HVAC, Counter tops, etc. Troy asked Jack about the clinic projects in Happy Camp. The rock that wasn't put down was an issue and the ladies at FSC have reported that they're being dusted out. Jack noted that that can be fixed but as people know that it is a construction site so to please be patient.

Erin noted that in Third Party there is spending that is pending. Erin will follow up next week. Troy asked that at the upcoming Health Board Meeting the Third-Party budget should be brought up. Erin noted that Ginny should be a part of that discussion. The draft budgets are upcoming in preparation for the annual budget meetings. Troy noted that he wants to see the overall clinic construction budgets. Erin noted that it is not overly crazy but she can provide that to the Council.

The reunion occurred and she appreciates everyone who participated in the reunion. Josh held a de-briefing so she appreciates him organizing that.

She is reviewing the budgets for FY24. Barbara has mentioned that coming up with uses for the funds from the Community of NorthState is ongoing but there are viable concepts to budget that fund is disperse it.

Troy asked how many bids have been received for workforce housing. It hasn't closed yet. The mandatory bid meeting is August 7<sup>th</sup>. Troy noted that he is excited to get those houses built.

Troy thanked the staff for the reunion work.

Binx Brink moved and Renee Stauffer seconded to approve Erin's report, 4 haa, 0 puuhara, 0 pupitihara.

**4) Josh Saxon, ED:**

Josh is present to review his report. He first presented agreement 23-A-117. The Tribe drafted a joint venture with Meyers Earthwork. This agreement has gone back in forth between attorneys to develop a partnership agreement.

Troy Hockaday moved and Troy seconded to approve rescinding agreement 23-A-061, 4 haa, 0 puuhara, 0 pupitihara.

Binx asked what the difference in both agreements. Josh noted that the Tribe does not have a contractor's license so this is a business agreement. Buster asked if the tribe would receive a higher percentage if they had their own license. Josh noted that yes, but that would take a lot of work. Myers is working to collaborate on hiring Tribal employees. Josh noted that Tribal folks will be referred to Myers Earthwork.

Troy Hockaday moved and Binx Brink seconded to approve agreement 23-A-117, 4 haa, 0 puuhara, 0 pupitihara.

Josh then presented a letter to discuss the 477 plan and to have the contractor discuss the information with the BIA on behalf of the Tribe.

Binx Brink moved and Jennifer Goodwin seconded to approve letter sharing information, 4 haa, 0 puuhara, 0 pupitihara.

Josh noted that a survey will be distributed to seek feedback on the reunion.

Renee Stauffer moved and Troy Hockaday seconded to approve Josh's report, 4 haa, 0 puuhara, 0 pupitihara.

**5) Jack Lantz, Director of Public Works:**

Jack is present to review his report. It has been a very busy month for him and his staff. Darrell was very active at the reunion and has been providing first aid classes to those who need it to become compliant but also interested in providing it to others.

Jack wanted to discuss Hillside Road and it would be nice to purchase land near Hillside to have the property to make it safer for remodel and roads.

The garden in Yreka is progressing and hopefully vegetables are planted soon. He invited to the Council to view that site.

Binx Brink moved and Renee Stauffer seconded to approve Jack's report, 4 haa, 0 puuhara, 0 pupitihara.

**6) Sara Spence, KTHA ED:**

Sara is present in Happy Camp to review her report. She noted that the O-Link documents have been submitted. The Housing Plan has been submitted and approved. She then noted that the funding for Housing and Community Development for housing funding opportunities was submitted.

The home key project has some new developments that may allow for a partnership which could serve the Tribal Membership. Troy thinks this is a great idea but once the Housing Authority seeks this opportunity then he wants press on this to ensure that the Tribe is a partner. Sara noted that yes, this is a good opportunity.

Binx Brink moved and Jennifer Goodwin seconded to approve Sara's report, 4 haa, 0 puuhara, 0 pupitihara.

**7) Dion Wood, TERO, Childcare, TANF**

Dion is present to review his report. Dion noted that he has two action items. He first presented the Head Start curriculum. They want to introduce a new curriculum to use at the Head Start. This particular curriculum is more aimed toward Tribal Children.

Troy Hockaday moved and Binx Brink seconded to approve the new curriculum for Head Start, 4 haa, 0 puuhara, 0 pupitihara.

Jennifer asked that Tamara keep her informed of upcoming meetings.

He then wanted to seek approval of procurement of a new smart TV for the Happy Camp Computer Center.

Binx Brink moved and Renee Stauffer seconded to approve procurement and authorize the purchase of equipment, 4 haa, 0 puuhara, 0 pupitihara.

There is a reminder of upcoming training that the Tribe is offering.

Math & Science Camp is underway in all areas. There have been internal applicants for the TANF Manager position.

Troy Hockaday moved and Binx Brink seconded to approve Dion's report, 4 haa, 0 puuhara, 0 pupitihara.

Troy thanked Dion for his additional work and the Council appreciates his work.

**8) Ginny Shamel, CFO:**

Ginny is present to provide her report. She noted that she is trying her best and it is a lot of work. She noted that the tribe wide audit review is upcoming at the August 3, 2023 meeting. She noted that the audit reports are in her office.

She is requesting the Council's approval of agreement 23-A-119 for adding 2 users for payforce.

Troy Hockaday moved and Binx Brink seconded to approve agreement 23-A-119, 4 haa, 0 puuhara, 0 pupitihara.

Eric explained that this will add more users and have more people in the finance system.

Binx Brink moved and Jennifer Goodwin seconded to approve agreement 23-A-118, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Binx Brink seconded to approve Ginny's report, 4 haa, 0 puuhara, 0 pupitihara.

Binx noted that Ginny should hand in there and she is doing good.

**9) Jim Davis, Self-Governance Director:**

Jim is present to review his report. He has made his second month at the Tribe. He noted that the Tribe is a continuous learning process. He noted that observing and working through the office atmosphere is important. He also noted that applying what you know, is a good thing. He likes to write, speak and educate.

Jim noted that there are certain roles in this Government and it can be many things. He depends on staff to communicate and provide insights. He needs employees to share information.

Jim noted that working on the 477 Plan is going well and including departments in compacting. He is also working on the opioid litigation.

He will be out of the office on vacation and celebrating his daughter's graduation. He misses home and misses his language, food, etc.

He thanked the Council for their support. He likes to have the interaction with staff. He has to grow and in his personal growth and not to become stagnant.

Binx asked if it's possible to add diabetes prevention into the 477 plan which could add organic gardens. His second item is that the Tribe needs a veterinary expert, which matches his daughter's recent degree.

Troy agrees that adding the elders' program into the 477 compacting. Josh noted that starting small and growing it out is important. He would like more information on the Farmers Act program.

Jim is thankful for the Council. He noted that growing in the position, having challenges, new theories, new employees will lead to strength and growth.

Troy Hockaday moved and Binx Brink seconded to approve Jim's report, 4 haa, 0 puuhara, 0 pupitihara.

**Closed Session:**

Informational: Council Member Hockaday advised that there are ongoing issues with a Director. Further meetings shall be scheduled to remedy the matter(s).

Informational: Council Member Hockaday advised that he is receiving phone calls regarding multiple TANF complaints.

Troy Hockaday moved and Renee Stauffer seconded to approve modification (2) to agreement 23-A-105, 4 haa, 0 puuhara, 0 pupitihara.

Consensus: move forward on the property purchase in Happy Camp, CA.

Consensus: to evaluate additional property purchase, confidential. Attorney will be forwarded information.

Binx Brink moved and Jennifer Goodwin seconded to approve agreement 23-A-108, 4 haa, 0 puuhara, 0 pupitihara.

Informational: Employee was present to discuss the ongoing concerns as brought to HR. There are ongoing management issues within the HHS program and these have been brought up previously.

Renee Stauffer moved and Jennifer Goodwin seconded to approve resolution 23-R-133, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Binx Brink seconded to approve resolution 23-R-134, 4 haa, 0 puuhara, 0 pupitihara.

Jennifer Goodwin moved and Renee Stauffer seconded to approve resolution 23-R-135, 4 haa, 0 puuhara, 0 pupitihara.

*Troy left the meeting at 12:48pm. No quorum.*

Informational: Director of Land Management will draft an agreement to sell property #EK.

Informational: Tribal Member #BM is present to discuss the ongoing needs to have assistance provided to adult child for school. Also, there has been additional questions regarding the PM program for RRC. Work schedules are not always great either.

Informational: complaint received from Tribal Member #RL regarding TANF employee and ongoing behavior. Request to have review of behavior as well as assistance that was being requested at the time of incident.

Informational: Discussion on requirements of the Office of Head Start regarding education may lead to a non-compliant finding. It is known that this is an issue for all Head Starts and taking a stand is important.

*Troy returned at 1:45pm.*

Informational: Holiday party will be appointed to Tawnia Johnson.

Renee Stauffer moved and Jennifer Goodwin seconded to approve agreement 23-A-120, 4 haa, 0 puuhara, 0 pupitihara.

Consensus: Karuk Tribe will allow TML (8 weeks unpaid) in addition to FMLA and under similar rules.

Troy Hockaday moved and Jennifer Goodwin seconded to approve waiving delinquent status for Tribal Member IM for 6 months to receive assistance, 3 haa, 0 puuhara, 1 pupitihara (Renee).

Troy Hockaday moved and Binx Brink seconded to approve \$2,500 from discretionary to Native American Day CTCA, 4 haa, 0 puuhara, 0 pupitihara.

Jennifer Goodwin moved and Binx Brink seconded to pay for the registration on the trailers and request people to pay the fees, if not the Tribe will cover and then moving forward they will pay their own trailer registration fees for forfeit the trailer, 4 haa, 0 puuhara, 0 pupitihara.

Informational: Community Member #JE should return his trailer. Home was not lost in Slater Fire.

Informational: Vice-Chairman requests reduced rental space fee for volunteer at the Tribe. He will work out the particulars with RV Park Manager.

Informational: Vice-Chairman Brink reported that the first food distribution for the HC and Yreka Elders is tomorrow. He thanked Josh and Erin for their hard work.

Informational: Council Member Goodwin discussed the upcoming maternity leave and needing coverage for the ICWA Department.

Jennifer Goodwin moved and Binx Brink seconded to suspend #EB for a period of 30 days without pay, 4 haa, 0 puuhara, 0 pupitihara.

Informational: Chairman Attebery discussed the need for recruitment of providers, and follow up on finding recruitment companies.

Binx moved and Renee Stauffer seconded to approve TAS training for Lisa Aubrey and Cheryl Bearchild, 4 haa, 0 puuhara, 0 pupitihara.

**Next Meeting Date:** August 24, 2023 at 10am in Happy Camp, CA

Adjourned at 3:44pm.

**Respectfully Submitted,**

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**Russell Attebery, Chairman**

**Recording Secretary, Barbara Snider**