

KARUK TRIBE HOUSING AUTHORITY

P.O. Box 1159 • 635 Jacobs Way
Happy Camp, CA 96039
Ph: (530) 493-1414 • Fax: (530) 493-1415



1836 Apsuun Street
Yreka, CA 96097
Ph: (530) 842-1644 • Fax: (530) 842-1646

Request for Qualifications

Deadline: FRIDAY, November 9, 2018 at 5:00pm
Questions: Florraine Super, florrinesuper@karuk.us

The Karuk Tribe Housing Authority (KTHA) requests qualifications for the following Scope of Work required for **Cultural Practitioners** to provide Cultural Youth Wellness activities. Two practitioners will be needed. Interested individuals would need to be available to work the week of November 19-21, 2018 from 1pm-5pm each day.

A stipend of \$100 per day (4 hours) will be paid upon submission of all applicable paperwork required for payment (including background authorization and W9 forms).

Task One

Practitioners will oversee traditional teachings while making jewelry with community members mainly focused on children grades K-8th although we may have other community members join.

Task Two

Oversee inventory while helping students.

Task Three

Supervise students in a safe environment while following all Wellness Center Rules and Regulations.

Responses to this Request for Qualifications should include the following (as applicable):

- 1) Résumé with work experience, completed background authorization form, and W9 form; and
- 2) Additional supporting documentation such as licenses, certificates, etc.

Responses must be hand, mail, or email delivered by 5:00pm, FRIDAY, November 9, 2018 to:

Adia Supahan, Executive Assistant
Karuk Tribe Housing Authority
635 Jacobs Way, PO Box 1159, Happy Camp, CA 96039
Emails will be accepted at asupahan@karuk.us

In accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and the Tribal Employment Rights Ordinance (TERO), Indian Preference will apply in the selection process.