

KARUK TRIBE HOUSING AUTHORITY

P.O. Box 1159 • 635 Jacobs Way
Happy Camp, CA 96039
Ph: (530) 493-1414 • Fax: (530) 493-1415



1836 Apsuun Street
Yreka, CA 96097
Ph: (530) 842-1644 • Fax: (530) 842-1646

REQUEST FOR QUALIFICATIONS

Deadline: Thursday, June 29, 2017 at 5pm

The Karuk Tribe Housing Authority requests qualifications for the following Scope of Work required for a **Girls Talking Circle Facilitator** for the Yreka Karuk Housing native girls that are going into fourth through eighth grades. Interested individuals would need to be available to begin work as soon as possible. The selected facilitator will be compensated \$20.00 per hour for 2 hours (\$50 per session) for weekly sessions lasting 12 weeks.

This contract will be awarded contingent upon grant funding receipt.

Task One

Organize and conduct a Native Girls Circle (relationship with peers) **weekly on Thursday mornings from 10am-12pm**. Provide Girls Circle (relationship with peers), Oversee activities within the Girls Circle Manual.

- A. Organize materials/supplies required prior to each session.
- B. Ensure group includes the target population of at least 5 participants, with a max of 10.
- C. Promote an emotional safe setting and structure within which the target population can develop caring relationships and use authentic voices.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) Names and telephone numbers of three client references.

Responses must be hand, mail, or fax delivered by 5pm, Thursday, June 29, 2017 to:

Sara Spence, Executive Director
Karuk Tribe Housing Authority
635 Jacobs Way, PO Box 1159, Happy Camp, CA 96039
Emails will be accepted at sspence@karuk.us

Indian Preference

This Request for Proposal is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Karuk Tribe's Tribal Employment Rights Ordinance (TERO).