



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals

19-RFP-013

For More Information: Dion Wood, 530 493-1600 extension 2030, dwood@karuk.us

Proposal Deadline: Friday, May 31, 2019 by 5:00 pm (PST)

The Karuk Tribe requests proposals for the design and development of a state-of-the-art outdoor classroom (aka playground) for toddler/school age children for a new child care facility that is in development in the community of Happy Camp, California. The winning proposal will incorporate community input and design meetings, parent and staff consultations and input from children. The design shall contain elements of the Karuk Culture, nature elements and environmental aspects that spawn curiosity and imagination.

Potential bidders may arrange for a site visit by contacting Dion Wood at 530-493-1600 extension 2030.

Scope of Work:

1. Shall assess existing playground for potential uses.
2. Shall conduct community meetings to gain input from community members, tribal staff, families and children.
3. Shall consult with tribal staff for Karuk cultural components to be incorporated into the design
4. Shall incorporate nature and environmental elements into the design
5. Shall create a blueprint of the design for construction
6. Shall generate a materials list including costs to obtain said materials for construction
7. Shall assist oversight and monitoring during the construction process

Responses to this Request for Qualifications shall include the following:

Please limit the proposal to succinct yet informative and concise documents. The following items should be included in all proposals submitted:

1. Cover letter with full contact information, including daytime number and email address.
2. A statement of qualifications.
3. A timetable of proposed activities
4. A listing of all associated costs including travel, lodging, per diem and all other costs associated with proposal.

5. Final design must comply with federal EHS/HS regulations and California State Title 22 regulations

Responses must be hand, mail, or email delivered by Friday, May 31st, 2019 no later than 5:00 p.m. (Pacific Standard Time) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).