
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Karuk Dental Clinic**

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals**18-RFP-023**

For More Information: Patricia Hobbs 530 841-3141 or phobbs@karuk.us

Proposal Deadline: July 10th, 2018 no later than 5:00 pm (PST)

The Karuk Tribe requests proposals for the following Scope of Work required for provision of Community Education and/or Training on the following topics:

Task One – Preventing Child Sexual Abuse

Workshop and/or training related to educating community members on preventing child sexual abuse. One day trainings will be scheduled in the communities of *Happy Camp, Yreka and Orleans*. (One training in each community)

Task Two – Effects of Trauma on Children and Adults

Workshop and/or training related to educating community members on the effects of trauma on children and adults. One day trainings will be scheduled in the community of *Happy Camp only*.

Task Three – Development of Healthy Relationships

Workshop and/or training related to educating community members on development of healthy relationships. One day trainings will be scheduled in the communities of *Happy Camp, Yreka and Orleans*. (One training in each community)

Task Four – Second Time Parenting

Workshop and/or training related to educating community members on second time parenting (relatives raising the children of others). One day trainings will be scheduled in the communities of *Happy Camp, Yreka and Orleans*. (One training in each community)

Task Five – Cooking on a Budget

Workshop and/or training related to educating community members on cooking on a budget. One day trainings will be scheduled in the communities of *Happy Camp, Yreka and Orleans*. (One training in each community)

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history. Facilitators shall be fully trained and understand the unique learning needs of adult learners from a multicultural perspective.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price page to include facilitation, preparation and community outreach, site for workshop, childcare, and refreshment.
- 4) Names and telephone numbers of three client references.
- 5) The contractor must have a history of using evidenced based curriculum and program evaluation that includes an independent fidelity rating system.

Responses must be hand, mail, or email delivered by July 10, 2018 no later than 5:00 pm (PST) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Price Page for 18-RFP-023:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for each community workshop and/or training:

- Task 1: _____
- Task 2: _____
- Task 3: _____
- Task 4: _____
- Task 5: _____

Provide travel expense rates:

List previous experience providing food services for events/activities below:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5)