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**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

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**Requests for Proposals****20-RFP-003**

**For More Information:** Scott Quinn, (530) 493-1600 ext. 2433 or squinn@karuk.us  
**Proposal Deadline:** Friday, November 22<sup>nd</sup>, 2019 by 4:00 p.m. PST.

The Karuk Tribe requests proposals for the following Scope of Work required by the U.S. Department Interior's Bureau of Indian Affairs, for the transfer of real property from fee to trust status and the construction of a new medical/dental clinic to be located at 64109 Hillside Road, Happy Camp, CA 96039 - Siskiyou Assessor's Parcel Number# 016-412-200. The project also includes the transfer of additional adjacent APN's 016-412-090, 120,230, and 300 with no planned change in land use.

**Task One:**

Prepare an Environmental Assessment ("EA") to satisfy the requirements of the National Environmental Policy Act ("NEPA") of 1969 (42 U.S.C. §4321 et seq.); the Council on Environmental Quality Guidelines for Implementing NEPA for the placement of approximately 5.87 acres from fee to federal trust status, and the construction of an approximately 10,000 sq. ft. clinic/dental facility.

- A. For the fee to trust action, the EA shall be consistent with Department of Interior's Bureau of Indian Affairs ("BIA") recommended format per BIA NEPA Handbook (59 IAM 3-H).
- B. For the construction, the EA shall be consistent with the U.S. Housing and Urban Development ("HUD") recommended format per 24 CFR 58.36. In addition to the HUD Indian Community Development Block Grant, possible funding for the facility construction may also include the U.S. Department of Health and Human Services. It is required that the proposed NEPA EA satisfy these specific funders environmental compliance requirements as well. This task may include a separately formatted HUD EA.

The Karuk Tribe previously completed a HUD formatted EA, and cultural resources study, on the subject parcel for the Family Services Center in April 2017 (construction completed in 2018). Both of these documents will be available.

Responses to this Request for Proposals must include the following:

- (1) A statement of qualifications, including number of years working for or performing consultant services for Tribal governments with a description of services provided.

- (2) A proposed approach and rationale for completion of the Scope of Work, including descriptions of similar work previously completed and the results/benefits achieved.
- (3) Timeline for completion of work.
- (4) Itemized bid price for labor and expenses.
- (5) Names and telephone numbers of three clients' references.

**Responses must be hand, mail, or email delivered by Friday, November 22<sup>nd</sup>, 2019 by 4:00 p.m. PST to:**

Emma Lee Perez, Contract Compliance Specialist  
Karuk Tribe – Administration Office  
64236 Second Avenue  
P.O. Box 1016  
Happy Camp, CA 96039  
**Faxes will not be accepted**  
Emails will be accepted at: [emmaleeperez@karuk.us](mailto:emmaleeperez@karuk.us)

**Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.**

**All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.**