
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Karuk Dental Clinic**

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals
20-RFP-005

For More Information: Ryan Hammer (530)598-8249 - rhammer@karuk.us
Site Visit Recommended: November 14th, 2019 @ 10:00a.m. (PST)
Proposal Deadline: Monday, December 16th, 2019 no later than 5:00p.m. (PST)

The Karuk Tribe (KT) requests proposals on the following Scope of Work (SOW) required for the installation of Level 1(one) Bullet Resistant Glass (BRG) in the Reception areas of Happy Camp and Orleans Medical Clinics. SOW includes DEMO of 4 (four) existing reception windows (2 windows at each facility) to accommodate the new Level 1 BRG. The work will include: removing old standard glass and possibly modifying opening for new Level 1 BRG. The installed BRG windows shall include a bottom pass through slot, large enough to fit standard clipboards and associated Medical paperwork. The windows will also include a powered speaker for communicating with patients privately, but effectively and should be easily operated by anyone that needs to use it. The speaker is to be installed in such a way as to not hinder Medical personnel's view of the Clinic entrance or waiting room area. The size of the current window opening is to stay the same (contact us for current window opening sizes and pictures if you cannot make the site visit). All Local and Federal building codes will be followed throughout this project.

Task One – Demolition

DEMO materials from the project will be removed and properly disposed of, at the Contractor's sole expense, to accommodate new Level 1 BRG windows. Great care should be exercised to protect equipment and areas that are not subject to change. DEMO materials that are awaiting disposal should be protected by the contractor to prevent injury to personnel and local traffic. The area should remain free from jobsite debris that could restrict movement or cause injury.

Task Two – Installation

1. Install the new Level 1 BRG windows w/pass-through slot and powered speaker.
2. BRG is to be properly secured to window frame with Owner approved finish trim.
3. Any changes or other deviation from the SOW due to unforeseen obstacles or incongruities shall be brought to the Owners attention as soon as possible.
4. Any materials pertaining to this Project will be properly marked/labeled and safeguarded throughout the entire duration of this project.
5. Interior painting, if required, will be completed during this project. The brand, finish and color will be matched to existing. Samples shall be provided by Contractor.

Task Three – Clean up

After final installation all construction debris and leftover project materials will be disposed of by the Contractor and the entire area cleaned of anything that was caused in direct result of the construction. Any damage as a result of the DEMO and/or Installation will also be repaired by this time.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price break-down page.
- 4) Names and telephone numbers of three client references.

Responses must be hand, mail, or email delivered by December 16, 2019 no later than 5:00 (Pacific Standard Time) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

Price Page for 20-RFP-005:

Proposal Submitted by:

Name _____ Phone Number: _____

E-mail: _____ Fax Number: _____

Amount requested to be compensated for each task:

- Task: _____
- Task: _____
- Task: _____

List previous experience:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).