
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposals**18-RFP-021**

For More Information: Brittany Souza, (530) 493-1600 Ext. 2016, bsouza@karuk.us

Proposal Deadline: Monday, June 18th, 2018 no later than 5:00 p.m. (PST)

The Karuk Tribe seeks food service proposals for the Reunion Barbeque Cook for the 22nd Annual Karuk Tribal Reunion to be held July 7, 2018 at the Karuk Tribe Administration Complex, 64236 Second Avenue, Happy Camp, CA.

Tables and preparation areas will be set up for preparing and cooking food. Respondent must provide their own barbeque. Bids should include costs for shopping and preparing food and related services for the menu listed below (the menu items are specific and should not be modified). *Barbequed items must be prepared on site. Respondents must possess current Food Handler's Certificate.*

Food must be prepared, sliced and brought to the Karuk Tribe's kitchen for the Reunion cook to serve with the side dishes before 4:00 pm on Saturday, July 7, 2018. Respondents must coordinate with other people responsible for preparing food items to ensure all food is ready for service at the same time. Service should be planned for about 600 people.

Menu**Saturday, Dinner 4:00 p.m., (Multi-Purpose Room):**

Tri-Tip
Chicken
Vegetarian Option

Responses to this Request for Proposals must include the following:

- 1) A statement of qualifications, including relevant food service history and Food Handler's Certificate.
- 2) A proposed approach and rational completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price page.
- 4) Names and telephone numbers of three (3) client references.

Responses must be hand, mail, or email delivered responses by June 18th, 2018, no later than 5:00 p.m. (PST) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Price Page for 18-RFP-021:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____

Amount requested to be compensated:

Labor: Shopping, preparation, cooking, and serving, cleanup: \$ _____

Additional Items: Mileage, etc.: \$ _____

Total: \$ _____

****DO NOT INCLUDE FOOD COSTS IN YOUR BID, FUNDS WILL BE PROVIDED SEPARATELY***.*

List previous experience providing food services for events/activities below:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments, including Food Handler's Certificate Number:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.