

# KARUK TRIBE HOUSING AUTHORITY

P.O. Box 1159 • 635 Jacobs Way  
Happy Camp, CA 96039  
Ph: (530) 493-1414 • Fax: (530) 493-1415



1836 Apsuun Street  
Yreka, CA 96097  
Ph: (530) 842-1644 • Fax: (530) 842-1646

## **REQUEST FOR QUALIFICATIONS**

**Deadline:** WEDNESDAY, NOVEMBER 21, 2018 at 5pm

The Karuk Tribe requests qualifications for the following Scope of Work required for a **Girls Talking Circle Facilitator** for the Yreka Karuk Housing native girls that are going into fourth through eight grades. Interested individuals would need to be available to begin work January 2019. Will be paid \$20.00 per hour for 2 hours per session for 12 week

### **Task One**

Organize and conduct a Native Girls Circle (Being a Girl Activity Guide) **weekly on selected weekday from 4pm-6pm**. Provide Girls Circle (Being a Girl Activity Guide), Oversee activities within the Girls Circle Manual.

- A. Organize materials/supplies required prior to each session.
- B. Ensure group includes the target population of at least 5 participants, with a max of 10.
- C. Promote an emotional safe setting and structure within which the target population can develop caring relationships and use authentic voices.

### **Responses to this Request for Proposals should include the following:**

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) Names and telephone numbers of three client references.

### **Responses must be hand, mail, or fax delivered by 5pm, Wednesday, November 21, 2018 to:**

Adia Supahan, Executive Assistant  
Karuk Tribe Housing Authority  
635 Jacobs Way, PO Box 1159, Happy Camp, CA 96039  
Emails will be accepted at [asupahan@karuk.us](mailto:asupahan@karuk.us)

### ***Indian Preference***

This Request for Proposal is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Karuk Tribe's Tribal Employment Rights Ordinance (TERO).