
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
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Vacancy Announcement

- Title:** Water Resources Technician II
- Reports To:** Water Resources Coordinator, or designee
- Location:** Department of Natural Resources, Somes Bar, CA
- Salary:** \$13.00 - \$17.00 per hour (DOE)
- Classification:** Regular, Full-Time, Non-Exempt, Non-Entry Level

Summary: The Water Resources Technician receives direct supervision from the Karuk Tribe Department of Natural Resources Water Resources Coordinator in all tasks related to the Karuk Tribal Water Resources Program. This position will be responsible for select water resource program tasks to enhance the quality of water flowing into and from the Karuk Tribe's Ancestral Territory.

Application Deadline: May 19, 2017 by 5:00pm

Applications are available at all Tribal Offices or on the Internet at www.karuk.us The Karuk Tribe's **(TERO) Preference and Drug & Alcohol Policy** apply.

If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: www.karuk.us or by contacting the Human Resources Department, Telephone (530) 493-1600 ext. 2010, Fax: (530) 493-5322,
Email: dlbernal@karuk.us

POSITION DESCRIPTION

Title: Water Resources Technician II

Reports To: Water Resources Coordinator, or designee

Location: Department of Natural Resources, Somes Bar, California

Salary: \$13.00-17.00 per hour, depending on education and experience

Classification: Full time, Regular, Non-Exempt, Non-Entry Level

Summary: The Water Resources Technician receives direct supervision from the Karuk Tribe Department of Natural Resources Water Resources Coordinator in all tasks related to the Karuk Tribal Water Resources Program. This position will be responsible for select water resource program tasks to enhance the quality of water flowing into and from the Karuk Tribe's Ancestral Territory.

Responsibilities:

1. Shall assist in compilation of water resource management data related to grant proposals that will support the maintenance and enhancement of the quality and quantity of water flowing into and from the Karuk Tribe's Ancestral Territory.
2. Collect water quality samples on Tribal water bodies according to Tribal Quality Assurance procedures.
3. Clean, calibrate, and maintain water quality instruments.
4. Shall assist in the management of multi agency water quality data.
5. Deploy and retrieve continuous water quality samplers.
6. Shall perform Tribal related data management, GIS and GPS tasks, utilizing software and databases such as Excel, Access, Word, Aquarius, ArcView, ArcGIS, CEDEN, and WQX to input, display analyze, process, submit, and report on water quality data.
7. Shall provide oversight and supervision to Water Quality Technician I and any other assigned field crew members.
8. Shall be available for local and out of the area travel as required for job related duties and training. Shall attend all required meetings and functions as requested.
9. Shall be polite and maintain a priority system in accepting other job duties as assigned.

Qualifications:

1. Experience and/or education:
 - a. High school diploma or equivalent; and
 - b. Two years of experience dealing with water quality related technical issues; or

- c. An equivalent combination of education and related experience will be considered for all grades.
2. Knowledge and experience in natural resources processes
3. Demonstrated ability to work independently, and maintain grant related time schedules.
4. Demonstrates the ability to drive long distances, work in inclement weather conditions, and lift heavy work equipment (up to 50 lbs).
5. Must have demonstrated abilities to respond effectively to unforeseeable complications in the performance of assigned duties.
6. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.
7. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.
8. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.
9. Demonstrates the ability to understand and follow oral and written instructions.

Requirements:

1. Must be responsible for using safe work practices, for following directives, guidelines and procedures and for assisting in maintaining a safe and secure work environment.
2. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier
3. .Must adhere to confidentiality and HIPAA policies.
4. Must successfully pass a pre-employment drug screening test and be willing to submit a criminal history check.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

Veteran's Preference: It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

Council Approved: October 5, 2016

Chairman's Signature: _____

Employee's Signature: _____