RAIN ROCK
CASINO

<u>Vacancy Announcement</u>

Title: **Food Server**

Reports To: Food & Beverage Manager

Location: Yreka, CA

Salary: Grade 1, depending on experience

Classification: Full Time, Regular, Non-Exempt, Entry Level

Summary: Sales and service of Food and Beverage to guests. Presents guest with bill and accepts payment, server banking.

<u>Application Deadline: April 16, 2018, by 5:00 pm</u>

Applications are available at all Tribal Offices or on the Internet at www.rainrockcasino.com
The Karuk Tribe's **(TERO) Preference and Drug & Alcohol Policy** apply. If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: www.rainrockcasino.com or by contacting the Human Resource Department, Telephone (530) 598-5445, Fax: (530) 493-5322, Email: dbernal@rainrockcasino.com

Position Description

Title: Food Server

Reports to: Food & Beverage Manager

Location: Yreka, CA

Salary: Grade Level 1, depending on experience

Classification: Full-Time, Regular, Non-Exempt, Entry Level

Summary:

Sales and service of Food and Beverage to guests. Presents guest with bill and accepts payment, server banking.

Responsibilities:

1. Learn and focus on the 7 Steps of Service.
2. Full knowledge of all food and beverage offerings.
3. Review any changes to menu and/or specials.
4. Greet and seats guests.
5. Bus tables as necessary.
6. Independent cashier.
7. Prepare and/or delivers guest's beverage order.
8. Promptly deliver guest's food and beverage order ensuring quality and accuracy.
9. Attend to guest during their entire dining experience.
10. Maintain cleanliness and organization of restaurants and lounge area.
11. Complete all required side work.
12. May be required to be responsible to work with till and turn in balance.
13. Follow all Rain Rock Casino and Hotel departmental safety policies and procedures.
14. Maintain appearance standards as outlined in departmental and Rain Rock Casino and Hotel policies.
15. Provide courteous service and be cordial to all Team Members and Guests.
16. Maintain and promotes a team environment at all times.
17. Communicate effectively both orally and in writing.
18. Shall be polite and maintain a priority system in accepting other position related job duties as assigned by management.

WORKING CONDITIONS & ENVIRONMENT

1. Will be working in a smoke-filled environment.
2. Have ability to work all shifts, weekends, holidays & special events as needed.
3. Must work well under pressure.
4. Must be able to stand for longer than 8 hours.
5. Must be able to lift over forty pounds on an intermittent basis.
6. Must be able to bend, stoop, lift, reach, push, pull, twist, walk, crouch, and squat.
7. Must be able to speak, hear and see.

MINIMUM REQUIREMENTS:

1. Must be at least 21 years of age.
2. High School Diploma or G.E.D.
3. Must possess current LCC Servers Permit.
4. Must possess current Food Handlers permit.
5. Excellent oral communications skills.
6. Excellent hygiene habits.
7. Must possess reasonable ability to communicate in English.
8. This position is subject to pre-employment drug testing and criminal history background check which may include fingerprinting.
9. Must have employment eligibility in the U.S.
10. Must receive and maintain a valid high security gaming license from the Tribal Gaming Commission.
11. Indian preference will be observed in the hiring process.
12. Must adhere to confidentiality policy

ACKNOWLEDGEMENT

I hereby acknowledge that I have read and reviewed this Job Description with my Team Leader. I also acknowledge that I have full and complete understanding of this Job Description and agree to the above noted Duties, Responsibilities, Requirements and Conditions.

_____   _____   _____
Team Member Name   Signature   Date

_____   _____   _____
Team Leader Name   Signature   Date

Council Approved: *(date)*

Chairman's Signature: _____

Original to HR
Copy to Team Member
Copy to Team Leader