

Vacancy Announcement

Title: Soft Count Team Member

Reports To: Soft Count Supervisor

Location: Yreka, CA

Salary: Grade level 4, depending on experience

Classification: Full Time, Regular, Non-Exempt, Non-Entry Level

Summary: A Soft Count Drop Team Member is responsible for the efficient count & drop (removal, exchange & collection of cash boxes found inside all slot machines) of currency in the Casino and the accurate accountability of such items. Team Members are also responsible for removing cash and chips from Table Games, Poker drop boxes and providing an accurate accountability of such. He/she also gathers & reports computations and satisfactorily operations all equipment necessary for their position. He/she also is responsible for VLT Ticket storage and transport for monthly shredding.

Application Deadline: June 11, 2018 by 5:00 pm

Applications are available at all Tribal Offices or on the Internet at www.karuk.us, just click on the tab for Rain Rock Casino. The Karuk Tribe's (TERO) **Preference and Drug & Alcohol Policy** apply. If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: www.karuk.us or by contacting the Human Resource Department, Telephone (530) 598-5445, Address: 777 Casino Way, Yreka, CA 96097, Email: dbernal@rainrockcasino.com

Position Description

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Responsibilities:

1. Assist in the removal, exchange and collection of all VLT (slot machines) cash drop boxes.
2. Assist in the counting, verifying and strapping of a high volume of currency.
3. Works very well with others as part of a team.
4. Able to handle multiple priorities and tasks.
5. Able to be held accountable, to a high degree, for accuracy and thoroughness ensuring the integrity of all transactions & counts.
6. Operate and troubleshoot a variety of Soft Count equipment and technology (computer literate).
7. Assume Soft Count Lead duties as needed and assigned.
8. Maintain confidentiality of all Casino operation data.
9. Provide information and explain Players Club benefits, property amenities & marketing programs to our guests.
10. Communicate effectively both orally and in writing.
11. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

WORKING CONDITIONS & ENVIRONMENT

1. The noise level in the work environment is usually loud.
2. Must be available to work in a smoke-filled environment.
3. Must be able to work all shifts, weekends, and holidays.

Team Leader Name

Signature

Date

Council Approved: *(date)*

Original to HR

Copy to Team Member

Copy to Team Leader