



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals

15-RFP-008

For More Information: Lisa Hillman, (530) 627-3446 x 3016, lisahillman@karuk.us

Proposal Deadline: November 21, 2014 no later than 5:00 (Pacific Standard Time)

The Karuk Tribe requests proposal for the following Scope of Work for qualified vendors to provide Karuk Traditional Song instruction for the Ikmaháchraam Project (Eng. *sweathouse*). **Each Contractor will be compensated \$100 for each event.** Contractor will not be required to share performing privileges of private or family owned songs to the workshop participants, but should instruct on the rules guiding song rights. The contractor will teach at least one communally owned song to the participants, however.

Please observe the following: these workshops will be documented and video-recorded for future public viewing. Your permission to be filmed will be required.

Task One - Workshop Song Lessons

At one of the five workshops associated with this project, contractor will lead workshop participants in learning about the Karuk Oral Tradition of song as most likely used during a traditional sweat. As most participants will be beginners, it is important that the vendor is respectful in teaching about gender specific rules governing performance of traditional Karuk songs. Please include in the proposal bid your qualifications for teaching songs, and your understanding of gender roles and ownership rights in Karuk oral traditions. Additionally, please include the dates you can provide your services. Tentative dates and locations for these workshops are as follows:

December 7, 2014	Happy Camp, CA, People’s Center Museum	10 am – 12 noon
December 12, 2014	Orleans, CA, Panamnik Building (MKWC)	2 pm – 4 pm

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including traditional song knowledge, artist merit, and teaching abilities. Please list experience, where and with whom skills were learned, and the dates experience was amassed.
- 2) A description of similar work previously completed. Note that the vendor must have previous experience working with Indigenous People and will respect gender specific tribal regulations pertaining to cultural practices.
- 3) Names and telephone numbers of three client references.

Responses must be hand, mail, fax, or email delivered by November 21, 2014 no later than 5:00 PM (Pacific Standard Time) to:

Sammi Offield, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will be accepted at: (530) 493-2342
Emails will be accepted at: soffield@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.

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Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

- Dates available: _____

List previous experience below:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

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