
Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Vacancy Announcement

Title: Yav Kuma Itapan Youth Worker

Reports To: Yav Kuma Itapan Site Director

Location: Happy Camp and Yreka

Salary: \$14.00 per hour

Classification: Temporary (July 28 – August 7); Full-time 8 hours/day, Monday through Friday

Summary: The Yav Kuma Itapan Youth Worker will be responsible for the daily coordination of children who participate in Yav Kuma Itapan Camp including coordinating daily physical activities and the orderly conduct of children throughout the daily activity period from July 28 through August 7. Shall assist the Site Director to accomplish the activities of the Yav Kuma Itapan.

Application Deadline: 5pm Wednesday, July 26, 2017

Applications are available at all Tribal Offices or on the Internet at www.karuk.us/jobs/ The Karuk Tribe's **(TERO) Preference and Drug & Alcohol Policy** apply. If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: www.karuk.us/jobs/ or by contacting the Human Resource Manager, Telephone (530) 493-1600 ext. 2010 Fax: (530) 493-1611 or (530) 493-5322, Email: dlbernal@karuk.us.

POSITION DESCRIPTION

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Responsibilities:

1. Shall be punctual and reliable in reporting to work.
2. Shall work with and communicate with a variety of children of multiple age groups.
3. Shall prepare and implement week activities for camp participants of Yav Kuma Itapan.
4. Shall set up/ take down equipment as required for physical activities.
5. Shall assist the Yav Kuma Itapan Site Director as needed.
6. Shall assist the Yav Kuma Itapan Site Director in food transportation, set up and service as requested.
7. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

Qualifications:

1. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.
2. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.
3. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.

Requirements:

1. Must be 16 years of age or older.

2. Must have demonstrated ability to work with multiple age groups of children.
3. Must be physically fit and capable of overseeing multiple activities.
4. Must be able to report to work consistently and on time.
5. Must have an excellent work ethic and ability to work well with little supervision.
6. Must have the ability to read and write and understand both verbal and written instructions.
7. Must be able to use computer.
8. Must successfully pass a drug screening test and submit to a criminal history check.

Tribal Preference Policy: In accordance with the TERO Ordinance, Tribal Preference will be observed in hiring.

Council Approved: July 15, 2017

Chairman's Signature: _____

Employee's Signature: _____