



## Vacancy Announcement

**Title:** Rain Rock On-Call Laborer

**Reports to:** General Manager / Chief Operating Officer, ROI

**Location:** Yreka, CA

**Salary:** \$15.00 per hour

**Classification:** Temporary, On-Call, Non-Exempt

**Summary:** This On-call position will work under the supervision of the Chief Operating Officer of ROI at the Rain Rock Casino construction site. Laborers must be readily available on as little as 48 hours' notice to report to the construction site. This position will require a lot of heavy lifting and is very labor intensive. Initially, laborers will be needed for a few days in mid and late August and then more frequently as we move closer to opening date. Laborers should wear long pants, shirts with sleeves (t-shirts are fine but not sleeveless) and sturdy shoes. Gloves, tools, safety glasses, water and any other necessary equipment needed to perform work will be provided.

### **Application Deadline: Open Until Filled**

Applications are available at all Tribal Offices or on the Internet at [www.karuk.us](http://www.karuk.us) The Karuk Tribe's **(TERO) Preference and Drug & Alcohol Policy** apply. If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: [www.karuk.us](http://www.karuk.us) or by contacting the Human Resource Department, Telephone: (530) 493-1600, Fax: (530) 493-1611, Email: [dlbernal@karuk.us](mailto:dlbernal@karuk.us)

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**Responsibilities:**

1. Maintain professional conduct throughout all work assignments.
2. Communicate with supervisor, receive orders and implement assignments to the best of your abilities.
3. Be responsible for assuring the quality and quantity of work expected by your supervisor.
4. Assure appropriate communication link with supervisor(s) and other team members.
5. Report all information back to the Supervisor to assure work assignments are completed in a timely manner.
6. Be responsible for maintaining the standard by which other personnel should abide; the rules will be in direct correlation to Karuk Tribe policies, procedures and management principals/practices.
7. Work closely with fellow team members to exceed expectations in relation to work quality, quantity and the appropriate code of conduct.
8. Maintain assigned equipment and tools in good condition and working order, and report defective equipment to supervisor immediately.
9. Perform assignments to the best of your ability.
10. Ensure you completely fill out and sign all appropriate documents and timecards in an accurate and timely manner.
11. Maintain physical condition for performing work assignments on short notice.

12. Perform duties associated with enhanced functionality, efficiency, and productivity as a working unit with the highest standards of teamwork and professionalism.
13. Maintain a clean and organized working environment including but not limited to ensuring no trash or litter is left behind, vehicles are free of clutter and or debris, and all tools and equipment are appropriately maintained, utilized and readily accessible.

**Qualifications:**

1. Demonstrates the ability to work effectively in culturally diverse environments.
2. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.
3. Displays the ability to establish and maintain harmonious working relationships with other employees, construction personnel, and the public.
4. Demonstrates the ability to understand and follow oral and written instructions.

**Requirements:**

1. This labor intensive position requires individuals to be physically fit and be able to lift heavy items.
2. Must be available as on-call with little to no notice.
3. Must follow and obey all safety rules and requirements.
4. Must be able to report to the worksite in a timely manner.
5. Must successfully pass a pre-employment drug screening test and be willing to submit to a criminal background check.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**Board/Council Approved: July 27, 2017**

**Chairman's Signature:** \_\_\_\_\_