

Karuk Tribe Employment Application
P.O. Box 1016, Happy Camp, CA 96039
(530) 493-1600 Fax: (530) 493-1611

Position Applied For: _____ Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary <input type="checkbox"/>	Desired Rate of Pay:
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Name: First Middle Initial Last	Social Security #:
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Mailing Address: Street City State Zip	Phone Number:
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Have you ever been employed by the Karuk Tribe before? Yes <input type="checkbox"/> If so, when? No <input type="checkbox"/>	Date Available For Employment:
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May we contact your present Employer? Yes No Explain:

Do you claim Indian Preference? Yes <input type="checkbox"/> No <input type="checkbox"/> **ATTACH DOCUMENTATION IF YES** Tribal Enrollment # _____	Do you have a condition that will limit your job performance for the position you are applying for? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, give limiting conditions.
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EMPLOYMENT HISTORY: List most recent employer first, attach additional sheets and/or resume if needed.

Name and address of Employer:	Phone:
From:	
Month: _____	
Year: _____	

Work Performed:			
To:	Supervisor:	Starting/Ending Salary:	Reason for leaving:
Month: _____			
Year: _____			

Name and address of Employer:	Phone:
From:	
Month: _____	
Year: _____	

Work Performed:			
To:	Supervisor:	Starting/Ending Salary:	Reason for leaving:
Month: _____			
Year: _____			

Name and address of Employer:	Phone:
From:	
Month: _____	
Year: _____	

Work Performed:			
To:	Supervisor:	Starting/Ending Salary:	Reason for leaving:
Month: _____			
Year: _____			

Activities: Civic, Athletic, Volunteer Work, Etc. (Exclude organizations name or character which indicates the Race, Creed, Sex, Marital Status, Age, Color or National Origin of its members).

Are you a High School Graduate? Yes No Name and location of High School: _____

Or, have you received a GED? Yes No Name and location of GED testing: _____

Do you have a valid Driver's License? Yes No Number _____

Did you or are you currently attending college? Yes No List name and location of colleges attended: _____

List college degrees or special training that you have had that pertains to the job applied for: _____

Are you currently on lay-off And subject to recall? Yes <input type="checkbox"/> No <input type="checkbox"/>	Can you travel if job requires it? Yes <input type="checkbox"/> No <input type="checkbox"/>	Are you legally eligible for employment in the U.S. Yes <input type="checkbox"/> No <input type="checkbox"/>
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Have you been convicted of a felony? Yes No If yes, please explain. _____

State names of relatives working for us, other than your spouse. _____

Please list two references (not relatives):

Name _____ Phone _____
Address _____

Name _____ Phone _____
Address _____

I authorize investigation of all statements contained in this application, and request that a copy of this application be forwarded to the Tribe's TERO department. I understand that misrepresentation or omission of facts called for is cause for refusal to hire or dismissal. Further, I understand that any prospective employment with the Karuk Tribe would not be for a definite period and regardless of the date of payment of my wages and salary; I may be terminated at any time without any previous notice.

Signature _____ Date _____

In an effort to advertise for vacant positions in the most effective manner, it would be greatly appreciated if you could take a moment to let us know where you heard about this position. Thank you.

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|-----------------------------------------------------|---------------------------------------------------------|
| <input type="checkbox"/> Siskiyou Daily News | <input type="checkbox"/> Pioneer Press |
| <input type="checkbox"/> Eureka Times Standard | <input type="checkbox"/> Medford Mail Tribune |
| <input type="checkbox"/> Redding Record Searchlight | <input type="checkbox"/> Kourier |
| <input type="checkbox"/> caljobs.ca.gov | <input type="checkbox"/> California Job Journal |
| <input type="checkbox"/> Employment Guide | <input type="checkbox"/> Jobs Available |
| <input type="checkbox"/> nativeamericanjobs.com | <input type="checkbox"/> Indian Country Today Newspaper |
| <input type="checkbox"/> In Office Posting | <input type="checkbox"/> Word of Mouth |
| <input type="checkbox"/> Other: _____ | |

BACKGROUND RESEARCH RELEASE

Please read this section carefully and acknowledge your understanding by signing your name in the space below.

I certify that all of the statements made by me on this application for employment are true, correct, and complete to the best of my knowledge.

1. Consent to Conduct Background Investigation

As a condition of and in consideration for the Karuk Tribe's consideration of this application, I give permission to THE TRIBE to investigate my personal and employment history. I understand that this background investigation will include, but not be limited to, verification of all information on this application, as well as interviews with past employers. I further give permission to THE TRIBE to conduct this investigation and to discuss the results of this investigation in connection with my application for employment.

2. Consent to Contact Past Employers

I give permission to THE TRIBE to contact all employers listed in this application (except those specifically excluded) for references. I further give permission to all current or previous employers and/or managers or supervisors to discuss my relevant personal and employment history with THE TRIBE, consent to the release of such information orally or in writing, and hereby release them from all liability and agree not to sue them for defamation or other claims based upon any statements they make to any representative of THE TRIBE. I further waive all rights I may have under state law to receive a copy of any written statement provided by any of my former employers to THE TRIBE. I further agree to indemnify all past employers for any liability they may incur because of their reliance upon this release.

3. Consent to Contact Government Agencies

I give permission to any agent, attorney or representative of THE TRIBE to receive a copy of any information obtained in the file of any federal, state or local court, governmental agency, law enforcement agency or investigator concerning or relating to me. I further consent to the release of such information and waive any right under state law concerning notification of the request for a release of such information. In the event a state law does not provide for prospective employers to have access to information, I hereby delegate THE TRIBE as my agent for receipt of information. I understand that the scope of this investigation will be limited to criminal and/or civil records that relate to my honesty, integrity, and/or abilities.

Initial _____

4. Cooperation with Investigation

I agree to fully cooperate with THE TRIBE’s background investigation, and to sign any waivers or releases that may be necessary to obtain access to relevant information. In the event that any former employer or federal, state or local governmental agency will not release reference information or criminal history information directly to the employer, I agree to personally request such information to the extent permitted by law. I give permission to THE TRIBE to verify my Indian heritage, Tribal enrollment, and verify any tribal enrollment information that I have provided.

5. Falsification Statement

I understand that any falsification or willful omission of fact made in this application or in connection with any background investigation may be sufficient grounds for rejection of this application, or if discovered after an offer of employment, for immediate dismissal.

6. Employment “At Will”

In consideration of my employment, I agree to conform to the rules and regulations of THE TRIBE, and my employment and compensation is “at will” in that they can be terminated with or without cause, and with or without notice, at any time, at the option of either THE TRIBE or myself, except as otherwise provided by law.

7. Release

I release the Tribe, its officers, agents, directors, representatives, employees and attorneys, and representatives from any and all claims, causes of action, judgments, liens, indebtedness, damages, obligations, losses, liabilities, or costs, which he may have, whether known or unknown, suspected or unsuspected, arising with this application for employment.

I have read the entire Karuk Tribe employment application and Background Research Release. I understand and agree to its terms.

Signature

Date